

**BOARD OF SUPERVISORS, COUNTY OF LAKE, STATE OF CALIFORNIA**

**OFFICIAL MINUTES OF THE BOARD OF SUPERVISORS MEETING HELD DECEMBER 11, 2012**

The Honorable Board of Supervisors of Lake County, California, met in regular session this 11<sup>th</sup> day of December, 2012, there being present Supervisors Jim Comstock, Jeff Smith, Denise Rushing, Anthony Farrington and Rob Brown, County Administrative Officer Matt Perry, County Counsel Anita Grant and Assistant Clerk of the Board Mireya Turner.

The meeting was called to order at 9:00 a.m. by Chair Brown. A moment of silence was dedicated to Lake County resident Bill Sperling. Following the moment of silence, Special Districts Administrator Mark Dellinger led the salute to the flag of the United States of America.

1. **ITEM A-1 - 9:00 A.M. - APPROVAL OF CONSENT AGENDA** - On motion of Supervisor Comstock and by vote of the Board (5 ayes), approved Consent Agenda items C-1 through C-14, with the exception of Consent Agenda Item C-9, which was removed from the agenda.

Approved Minutes of the Board of Supervisors meeting held on December 4, 2012.

(a) Adopted Proclamation expressing appreciation to Wesley Chesbro for his representation of Lake County; and (b) Adopted Proclamation expressing appreciation to Ruth Valenzuela for her years of service on behalf of Lake County.

Adopted Resolution No. 2012-152, designating applicant's agent for federal disasters (authorizing certain County officials to submit reimbursement applications with the California Emergency Management Agency, for up to three years).

Adopted Resolution No. 2012-153, amending Resolution No. 2012-107 establishing position allocations for Fiscal Year 2012-2013, Budget Unit No. 1012, Administrative Office (deleting one (1) Chief Deputy County Administrative Officer and adding one (1) Administrative Analyst I/II/Senior/Deputy County Administrative Officer I/II/III).

Adopted Agreement between the County of Lake and St. Helena Hospital and Center for Behavioral Health for FY 2012-2013 mental health services, for a maximum amount of \$200,000, and authorized the Chair to sign.

Adopted Resolution No. 2012-154, accepting Official Canvass of the Consolidated General Election held on November 6, 2012, and declaring Judge of the Superior Court, Department No. 1 duly elected.

Accepted Certification of County Elections Official of result of the Canvass of the Consolidated General Election Returns.

Accepted Certification of County Elections Official of results of the Canvass of write-in votes cast for qualified candidates at the November 6, 2012 Consolidated General Election.

**Consent Agenda Item C-9 - Adopt Governing Body Resolution (authorizing the submission of a grant application to the Edward Byrne Memorial Justice Assistance Grant Program)** - At staff's request, this item was removed from the agenda due to typographical error. It will not be taken up today.

Adopted Governing Body Resolution No. 2012-155, (authorizing the submission of a Anti-Drug Abuse (ADA) grant application to the Board of State and Community Corrections (BSCC)).

(a) Approved Budget Transfer B-067 from Fixed Assets Prior Year, in the amount of \$1,809, for the purchase of one (1) HX55PV softmount washer and one (1) HT0120REW dryer for the Lake County Jail/Hill Road facility; and (b) Awarded bid to Commercial Laundry Equipment, in the amount of \$21,808.36 for the purchase of one (1) HX55PV softmount washer and one (1) HT0120REW dryer for the Lake County Jail/Hill Road facility, and authorized the Sheriff/Asst. Purchasing Agent to issue a purchase order.

Approved Memorandum of Understanding between the County of Lake and Adventist Health, St. Helena Hospital, Clearlake, for the services of County Eligibility workers, through FY 2014, and authorized the Chair to sign.

Sitting as the Lake County Local Board of Equalization, (a) accepted Stipulation Change in Assessment for LANY Lakeport LP A California Limited Partnership, Kmart Corp, Assessee (APN 005-045-400-000) for a change in the value of Land from \$2,471,685 to \$2,000,000, and Improvements from \$4,508,291 to \$3,890,000, for a change in total value from \$6,979,976 to \$5,890,000, for the 2010 tax year; and (b) accepted Stipulation Change in Assessment for LANY Lakeport LP A California Limited Partnership, Kmart Corp, Assessee (APN 005-045-400-000) for a change in the value of Land from \$2,490,296 to \$2,000,000, and Improvements from \$4,542,238 to \$3,890,000, for a change in total value from \$7,032,534 to \$5,890,000, for the 2011 tax year.

Sitting as the Lake County Local Board of Equalization, accepted Change in Assessment for Clifford Bergen and Patricia Bergen (APN 114-100-031-000) for a change in the value of Improvements from \$335,620 to \$205,000, for a change in the total value from \$386,109 to \$255,489 for the 2010 tax year.

2. **ITEM A-4 - Current Construction Projects - Contract Change Orders:**

The Board of Supervisors adjourned and convened as the Lake County Sanitation District Board of Directors.

**Change Order #5 - Southeast Force Main & Pump Station Project - Contract 11-21** - This balancing change order addresses the following items:

Additive Items: Modification of wet well floor, extra work for unforeseen utilities at solar array at Southeast Treatment Plant and beneath Molesworth Creek, standby of equipment and additional potholing two six inch water lines, equipment standby due to water utility/alignment issues on Snook Avenue, purchase and installation of new discharge pipe and spools for new pumps in existing discharge piping in the wet well, additional work at Pump Station #4 due to existing piping being at greater depth than shown on drawings, purchase and installation of new air release valve (ARV) and manhole box at Pump Station #4, purchase and installation of additional DIP 401 lined fittings at Pump Station #4, additional work to install manifold header at Pump Station #4 for temporary bypass, replace check valves at Pump Station #4 and purchase and install additional bollards (protective guard posts) around transformer, at Pump Station #4 as directed by PG&E.

Deductive items: Trench stabilization material, rock excavation and other items.

Special Districts Administrator Mark Dellinger presented the staff report.

On motion of Director Smith and by vote of the Board (5 ayes), approved Change Order #5 - Southeast Force Main & Pump Station Project - Contract 11-21, for a decrease of \$6,230.21, CH2M Hill, and authorized the Chair to sign.

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The Lake County Sanitation District Board of Directors adjourned and reconvened as the Board of Supervisors.

**PUBLIC INPUT** - CJ LeBrun spoke regarding IHSS funding and the upcoming IHSS Providers Open House.

Greg Scott thanked the Board for their leadership.

Field Representative Ruth Valenzuela spoke regarding Assemblymember Wesley Chesbro's change in jurisdiction due to redistricting, and thanked the Board for the years of working together.

3. **ITEM A-10 - (a) Presentation of Proclamation expressing appreciation to Wesley Chesbro for his representation of Lake County; and (b) Presentation of Proclamation expressing appreciation to Ruth Valenzuela for her years of service on behalf of Lake County** - (a) Supervisor Rushing read the Proclamation into the record and presented it to Field Representative Ruth Valenzuela.

(b) Supervisor Brown read the Proclamation into the record and presented it to Field Representative Ruth Valenzuela.

4. **ITEM A-5 - 9:15 A.M. - Consideration of request for Board direction regarding County acceptance of donation of paper subdivision lots and future trail use** - Deputy County Administrative Office Alan Flora presented the staff report.

Chair Brown asked if anyone was present wishing to speak and Dr. Bob Gardner spoke. No one else was present wishing to speak and the public input portion of this item was closed.

On motion of Supervisor Rushing and by vote of the Board (5 ayes), accepted the paper subdivision lots, in concept, and directed staff to integrate the acceptance of future donations into a strategic plan for the paper subdivision lots in the future (Discussion of this strategic plan has been scheduled for December 18, 2012, at 10:30 a.m.).

5. **ITEM A-6 - 9:30 A.M. - Consideration of policies regarding the lease and purchase of property for County use** - Deputy County Administrative Office Alan Flora presented the staff report.

On motion of Supervisor Comstock and by vote of the Board (5 ayes), adopted the policy for "Purchase of Real Property by the County".

On motion of Supervisor Comstock and by vote of the Board (5 ayes), repealed the existing "Lease Administration for County Property" policy and replaced it in entirety with the "Lease of Real Property by the County" policy.

6. **ITEM A-7 - 9:45 A.M. - Update and request for Board direction regarding the establishment of a Sheriff's substation in Clearlake Oaks** - County Administrative Officer Matt Perry, Deputy County Administrative Office Alan Flora, Public Services Director Caroline Chavez, Facilities Maintenance Superintendent Bob Allen, Sheriff Francisco Rivero, Undersheriff Pat Turturici, Captain Chris Macedo and Lt. Steve Brooks were present.

County Administrative Officer Matt Perry and Deputy County Administrative Office Alan Flora presented the staff report.

There was Board consensus to refer this item to the Space Committee, pursuant to the Purchase of Real Property by the County Policy.

After a brief recess, the Board reconvened into Regular Session at 10:45 a.m.

7. **ITEM A-12 - (a) Consideration of request to waive Travel Policy section regarding time limit for submitting travel reimbursement claims; and (b) Consideration of request to approve late travel claims** - Undersheriff Pat Turturici and Captain Chris Macedo were present.

Capt. Macedo presented the staff report.

This item was continued to later in the day.

8. **ITEM A-13 - Consideration of request to authorize out of state travel for Deputy Gavin Wells and Deputy Ben Moore to attend Mobile Audio Video (MAV) repair training, on January 13-17, 2013, in Allen Texas** - Undersheriff Pat Turturici and Captain Chris Macedo were present.

Capt. Macedo presented the staff report.

On motion of Supervisor Comstock and by vote of the Board (5 ayes), authorized out of state travel for Deputy Gavin Wells and Deputy Ben Moore to attend Mobile Audio Video (MAV) repair training, on January 13-17, 2013, in Allen Texas.

9. **ITEM A-14 - Consideration of proposed Agreement for the Adult Detention Facility Needs Assessment Study for the Lake County Jail/Hill Road Facility** - This item was carried over one week, to December 18, 2012.

10. **ITEM A-9 - Consideration of proposed 2013 Board of Supervisors Regular Meeting Calendar** - On motion of Supervisor Smith and by vote of the Board (5 ayes), approved the 2013 Board of Supervisors Regular Meeting Calendar as presented.

11. **ITEM A-11 - Consideration of request for approval of donation from the Friends of the Middletown Gibson Library for shelving, furniture and computers for the new Middletown Library** - Supervisor Comstock offered Resolution No. 2012-156, and it was passed by roll call vote (5 ayes).

12. **ITEM A-15 - Consideration of proposed Agreement between the County of Lake and Nichols Consulting Engineers for design services for one (1) water tank (50,000-60,000 gallon capacity) for County Service Area 13 - Kono Tayee Water System** - Special Districts Administrator Mark Dellinger presented the staff report.

On motion of Supervisor Rushing and by vote of the Board (5 ayes), approved the Agreement between the County of Lake and Nichols Consulting Engineers for design services for one (1) water tank (50,000-60,000 gallon capacity) for County Service Area 13 - Kono Tayee Water System, in the amount of \$35,985.50, and authorized the Chair to sign.

- BACK TO #7 - ITEM A-12 - (a) Consideration of request to waive Travel Policy section regarding time limit for submitting travel reimbursement claims; and (b) Consideration of request to approve late travel claims** - (a) On motion of Supervisor Rushing and by vote of the Board (5 ayes), waived the Travel Policy section regarding time limit for submitting travel reimbursement claims.

Departmental staff noted errors on the forms and assured the Board the travel claim forms would be corrected and complete prior to submission to the Auditor's Office for payment.

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(b) On motion of Supervisor Rushing and by vote of the Board (5 ayes), approved the late travel claims, in the amount of \$192.32.

13. **ITEM A-16 - CLOSED SESSION - 1. Conference with Labor Negotiator: (a) County Negotiators: A. Grant, L. Guintivano, M. Perry, J. Hammond and A. Flora; and (b) Employee Organization: DDAA, DSA, LCCOA, LCEA and LCSEA - Chair Brown** announced the Board would now go into Closed Session for the reasons stated on the agenda.

The Board reconvened into Regular Session with no action taken at 11:40 a.m .

There being no further business, the Board of Supervisors adjourned at 11:40 a.m.

MATT PERRY  
Clerk of the Board

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Chair - Lake County Board of Supervisors

By: \_\_\_\_\_  
Mireya G. Turner  
Assistant Clerk of the Board