



COUNTY OF LAKE

COMMUNITY DEVELOPMENT DEPARTMENT

Courthouse - 255 N. Forbes Street · Lakeport, California 95453
Building & Safety Division (707) 263-2382
Planning Division (707) 263-2221 - FAX (707) 263-2225

Applicant Name

APN:

Date:

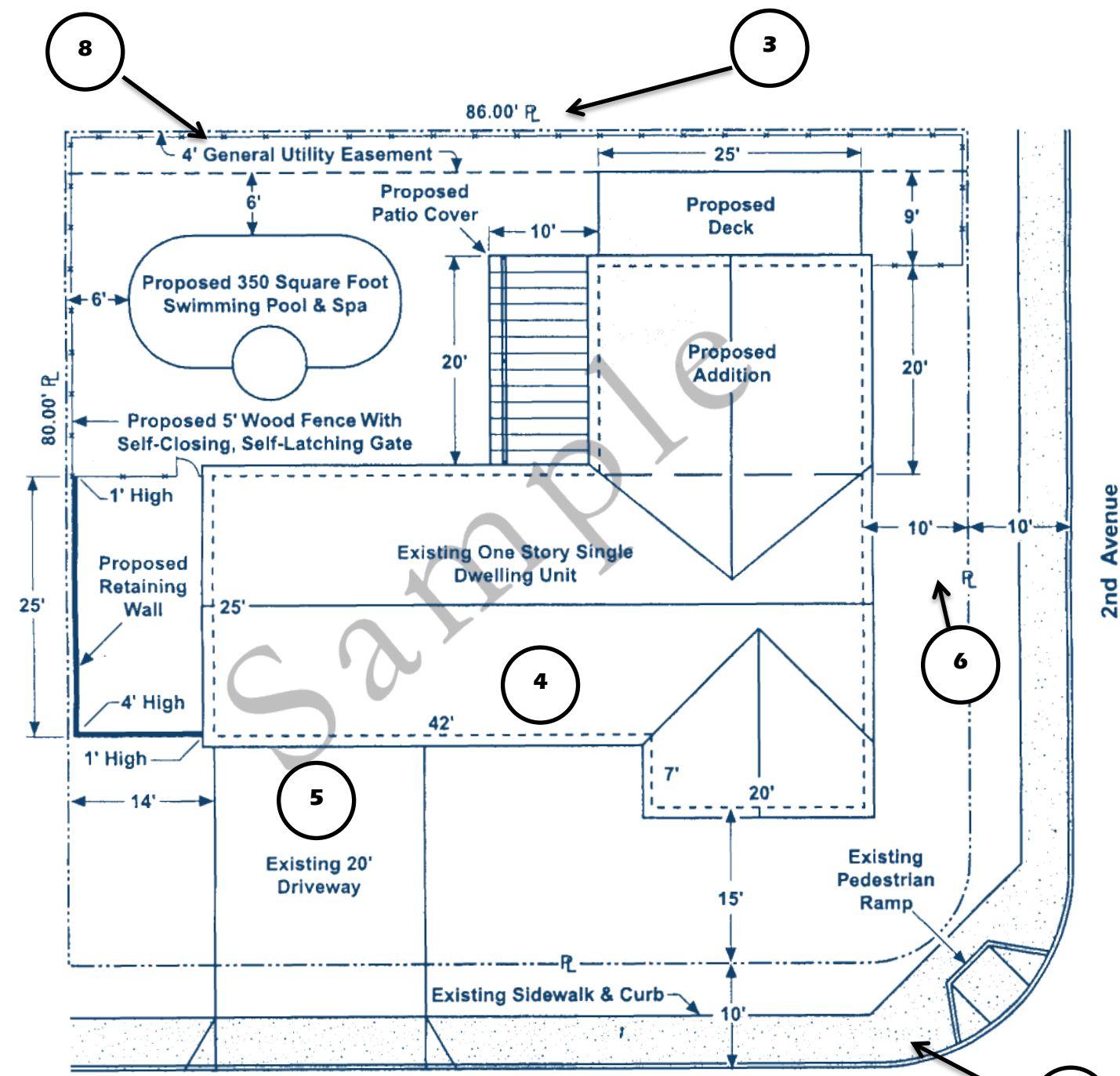
SITE PLAN CHECKLIST

All Project requiring Planning Division review **MUST** include a site plan – per the requirements below
(Zoning Ordinance – Article 55.2)

This form is also available on our website: www.co.lake.ca.us

- ____ 1. A North arrow and Scale of drawing.
- ____ 2. The site address and Assessor's Parcel Number (APN).
- ____ 3. Lot dimensions and boundaries, including the total area of the property in square feet or acres, and drawn to a measurable scale.
- ____ 4. Location, function, height and size of all existing and proposed structures (including walls and fences) on the property. Include gross and net floor area for all commercial and multi-unit development.
- ____ 5. Location of driveways and required parking areas. Describe materials of construction of driveways and parking.
- ____ 6. Distance from proposed and existing structures to property lines, and to centerline of street or alley. Distance between principal and accessory buildings and structures. Include any established building setback lines.
- ____ 7. Adjacent right(s)-of-ways including street names, route numbers, width of right-of-way, existing centerline and existing surfacing.
- ____ 8. Location and nature of all existing and proposed public and private easements.
- ____ 9. Location of wells or statement that the property is to be served by public water. Location of watercourses. Location and direction of slope and/or drainage facilities.
- ____ 10. Location of septic tanks and leach fields including expansion area or statement that the property is to be served by public sewer. If a septic system is existing or proposed the two (2) site plans **MUST** be approved by the Lake County Environmental Health Division prior to plan submittal.
- ____ 11. Two (2) copies of the site plan no smaller than 11"x17" are required.
- ____ 12. Existing Trees or Shrubs to be removed, and any proposed landscaping. Any other data as may be required by the Planning Division.
- ____ 13. Site Topography is required to complete Application Review.

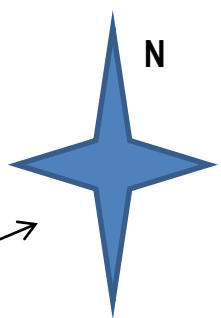
*****SEE REVERSE SIDE FOR SAMPLE OF SITE PLAN*****



12345 Elm St., Anytown, CA
 APN: 000-012-030-000

Elm Street

Scale 1/4" = 1 sq. ft.



8

3

4

5

6

7

2

1