COUNTY OF LAKE COMMUNITY DEVELOPMENT DEPARTMENT
CANNABIS APPLICATION CHECKLIST

APPLICANT NAME: ____________________

PROJECT NAME: ______________________

CONSULTANT: _________________________

APN(s): ______________________________

Pre-Application meeting (Y/N): _____

BACKGROUND CLEARANCE

☐ Proof of Livescan application with Lake County Sheriff. Background check passed for all applicants, owners and employees

☐ A copy of government-issued identification. Acceptable form of identification is a document issued by a federal, state, county, or municipal government (e.g. driver’s license or passport). Identification must also match with background checks

☐ Applicant’s full contact information: Full legal name, mailing address, physical address of project, primary phone number, email address

For LLCs:

☐ Must have the file stamped by the state agency where it was formed if not a California LLC, or the registration to do business in California file stamped by the CA Secretary of State

☐ A list of the managing member or members of the company

☐ Business office address in California

DOCUMENTATION:

☐ Notice of Applicability with the Central Valley Regional Water Quality Control Board dated October 30th 2020 or earlier.

☐ Well Completion Report, including output, drawdown availability and recovery.

☐ Projected monthly and annual water use

☐ Evidence that the applicant has conducted a hazardous materials record search of the EnviroStor database https://www.envirostor.dtsc.ca.gov/public/

☐ Property Owner Approval: evidence that the applicant has the legal right to occupy and use the proposed location

☐ Grading Permit Application (required with or without plans for grading)

☐ Notarized letter stating authorization of Consultation (if applicable)
☐ The appropriate Lake County license type(s) pursuant to Article 27 (at) in the Lake County Zoning Ordinance

SITE PLANS: Legible site plans that meet the requirements of the Site Plan Checklist as described in Lake County Zoning Ordinance Article 55.2, prepared by a design professional. Identify and/or include the following items:

☐ Site Plan of Existing Conditions
☐ Proposed Site Plan
☐ Cannabis Related Structure(s)
☐ Elevation of Structure(s)
☐ Proposed Cultivation Area & Canopy
☐ All Water Sources for Cultivation Activities
☐ All Power Sources for Cultivation Activities
☐ 100-foot Setbacks for Hazardous Material Storage and/or Wells from All Waterways on or Around the Project Site
☐ Security Site Plans
☐ Grading and Drainage Site Plans
☐ Biological and Cultural Resources Site Plans (if applicable)
☐ Planned Phases of Development (if applicable)

WRITTEN DOCUMENTS: Please refer to Article 27 for specifications. Include the following:

☐ Project Description
☐ Biological Assessment Report
  • Two surveys during the floristic season
  • Include botanicals
☐ Archaeological Assessment Report
  • Include separate site plans
☐ Hydrology Report (Ordinance 3106)
  • Water availability & recharge rates
  • Cumulative impacts on surrounding area
☐ Drought Management Plan
  • Include water use reduction measures
☐ Property Management Plan
  • Air Quality Management Plan
  • Water Management Plan
  • Security Management Plan
  • Stormwater & Erosion Management Plan
  • Site and Grounds Maintenance
  • Hazardous Materials Management (fertilizers, pesticides, fuels, etc.)
  • Grading Plans
  • Solid waste disposal
  • Vegetative waste disposal
  • Growing medium management
  • Energy use
  • Pest management
  • Fish and wildlife protection
  • Biological & Cultural Resources Mitigation Plan
  • Calfire 4290 and 4291 SRA requirements
ADDITIONAL INFORMATION:

☐ Biological Reports must meet all State-mandated CEQA requirements

☐ Public easements are maintained by the County, while private easements are maintained by those who use and share the easement. If an easement is to be used, please obtain/provide documentation of the easement.

EARLY ACTIVATION: EA is only considered after an application has undergone a full environmental review by the County of Lake. As lead agency for ensuring an applicant meets minimum CEQA requirements, and because CEQA is a public participation process, the County of Lake will not consider Early Activation of a Use Permit prior to the completion of this process.

NOTES:
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ADDITIONAL APN ATTACHMENTS

APN: ________________

GIS Zoning

Total Project Acres: ______
Base Zoning: ______
Full Zoning: ______
General Plan 1: ______
General Plan 2: ______
General Plan 3: ______
Sup. Dist.: ______

GIS Exclus. Zones

Farmland Type(s): ___________________
Exclusion Zone(s): ___________________
w/in cultivation area?: ______
Serpentine Soils: ______
w/in cultivation area?: ______

APN: ________________

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