



COUNTY OF LAKE COMMUNITY DEVELOPMENT DEPARTMENT
 Courthouse - 255 N. Forbes Street
 Lakeport, California 95453 • FAX (707) 263-2225
 Building & Safety Division (707) 263-2382
 Planning Division (707) 263-2221

Grading Permit # _____	
Grading Permit Fee	\$1,520
CEQA Fee (exempt, CE, IS)	\$0, \$190, \$1,425
Subtotal	
Technology Recovery 2% Cost	
General Plan Maintenance	\$50
Archaeological Review	\$75
Total	

GRADING PERMIT APPLICATION

Type of Permit: SIMPLE (CEQA declaration) STANDARD (CEQA CE) COMPLEX (CEQA IS)

PROJECT IDENTIFICATION	
PROJECT ADDRESS: _____	ASSESSOR'S PARCEL #: _____ - _____ - _____
CITY: _____	PARCEL/LOT SIZE: _____ LEGAL LOT? <input type="checkbox"/> Y <input type="checkbox"/> N
CROSS STREET: _____	ZONING DISTRICT: _____ CNDDB _____
ASSOCIATED PLANNING FILES: _____	SOIL TYPE: _____ EROSION HAZARD RATING: _____
DESCRIPTION OF PROJECT: _____	
OWNER OF RECORD	
NAME: _____	MAILING ADDRESS: _____
E-MAIL: _____ PHONE: _____	CITY: _____ STATE: _____ ZIP: _____
SCOPE OF WORK	
VEGETATION TO BE CLEARED: _____	# OF ACRES: _____ TYPE OF VEGETATION: _____
ESTIMATED VOLUME OF FILL: _____	CUBIC YARDS HEIGHT OF FILL: _____ FEET
ESTIMATED VOLUME OF EXCAVATION: _____	CUBIC YARDS DEPTH OF CUT: _____ FEET
ESTIMATED VOLUME OF IMPORT/EXPORT: _____	CUBIC YARDS
SOURCE OF IMPORT: _____	
DESTINATION OF EXPORT: _____	
IS FILL PROPOSED TO SUPPORT A BUILDING OR STRUCTURE? <input type="checkbox"/> YES / <input type="checkbox"/> NO	
IF YES, PLEASE DESCRIBE BUILDING OR STRUCTURE TO BE SUPPORTED: _____	
<i>I hereby authorize this application and authorize the County of Lake or authorized representative(s) to make inspections at any reasonable time as deemed necessary for the purpose of reviewing and processing this application.</i>	
APPLICANT'S SIGNATURE _____	DATE _____

ENGINEER/ARCHITECT INFORMATION
BUSINESS: _____
CONTACT: _____ LICENSE: _____
ADDRESS: _____
CITY: _____ STATE: _____
ZIP: _____ PHONE: () _____
E-MAIL: _____

CONTRACTOR INFORMATION
BUSINESS: _____ OWNER/BUILDER: <input type="checkbox"/> Y <input type="checkbox"/> N
CONTACT: _____ LICENSE #: _____
ADDRESS: _____
CITY: _____ STATE: _____
ZIP: _____ PHONE: () _____
E-MAIL: _____

LICENSED CONTRACTOR DECLARATION: I HEREBY AFFIRM UNDER PENALTY OF PERJURY that I am licensed under provisions of Chapter 9 of Division 3 of the State of California Business and Professions Code, commencing with Sec.7000, and my license is in full force and effect.

CONTRACTOR SIGNATURE: _____ DATE: _____

OWNER-BUILDER DECLARATION – I HEREBY AFFIRM UNDER PENALTY OF PERJURY that I am exempt from the Contractor's State License Law for one of the following reasons:

I, as owner of the property, will contract with a contractor(s) or subcontractor(s) licensed pursuant to the Contractor's State License Law to complete the project (complete Contractor Information and signature block above).

I as owner of the property, or my employees with wages as their sole compensation, will do the work (complete Workers' Compensation Declaration below).

WORKERS' COMPENSATION DECLARATION – I HEREBY AFFIRM UNDER PENALTY OF PERJURY one of the following declarations:

This section need not be completed if the permit is for one hundred dollars (\$100) or less

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

CARRIER: _____ POLICY NUMBER: _____

WARNING: Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000.00), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest and attorney's fees.

OWNER'S SIGNATURE: _____ DATE: _____

FOR OFFICIAL USE ONLY		
APPROVALS	DATE	INITIALS
1. PLANS SUBMITTED _____ / / _____		
2. C.E.Q.A. REVIEW _____ / / _____		
3. CGP/SWPPP REQUIRED? <input type="checkbox"/> YES / <input type="checkbox"/> NO _____		
4. RWQCB WDID# _____ / / _____		
5. ZONING CLEARANCE _____ / / _____		
6. DEPT. OF PUB. WORKS _____ / / _____		
ENCROACHMENT PERMIT REQUIRED? <input type="checkbox"/> YES / <input type="checkbox"/> NO / PERMIT #: _____		
7. FINAL C.B.O. APPROVAL _____ / / _____		

The Applicant has read and understands the following:

- This application shall be accompanied by grading and erosion control plans with details including but not limited to:
 - Parcel details including owner information; north arrow; parcel location; and existing and proposed driveways/roads, water features, large trees, wells, septic systems;
 - Location of proposed grading with existing and proposed land contours (with cross-sections as appropriate);
 - Temporary and permanent Best Management Practices (BMPs).
 - For projects that disturb more than one acre, a Construction General Permit and Stormwater Pollution Prevention Plan shall be administered by the California Regional Water Quality Control Board.
 - For projects within an NOA area, an Asbestos Dust Mitigation Plan shall be approved by Lake County Air Quality Management District.
- A grading permit does not abridge or supersede the regulatory powers or permit requirements of any federal, state, local agency, special district or department which may retain a regulatory or advisory function as specified by statute or ordinance. The applicant shall obtain permits as may be required from each agency.
- The grading permitted shall substantially conform to the project as described.
- Disturbance of the soil shall not occur between October 15 and April 15 unless authorized by the Community Development Director. The permit holder shall monitor the site during all rain events and the rainy season, including post-installation; and shall apply BMPs, conduct erosion control maintenance, and make improvements as needed. The permit holder shall contact the Building Division for an erosion control inspection prior to October 15 every year until the project is complete.
- The Grading Permit shall expire two years from the date of grading permit issuance and may be revoked pursuant to Chapter 21 of the Lake County Code if its terms and conditions are violated. Conditions of Approval may be extended for a period of up to one year pursuant to §30-33 of the Lake County Grading Ordinance. The permit holder shall pay a yearly mitigation monitoring fee until all mitigations are complete.
- The permit holder shall permit the County of Lake or representatives or designee to make periodic inspections at any reasonable time deemed necessary in order to assure that the activity being performed under authority of this permit is in accordance with the terms and conditions prescribed herein. The permit holder shall request a final grading inspection after the project is complete.

At-Cost Project Reimbursement

I, _____, the undersigned, hereby authorize the County of Lake to process the above referenced permit request in accordance with the County of Lake Code. I am paying an initial fee of \$_____ as an estimated cost for County staff review, coordination and processing costs related to my permit. **In making this initial fee, I acknowledge and understand that the initial fee may only cover a portion of the total processing costs. Actual costs for staff time are based on hourly rates adopted by the Board of Supervisors in the most current County fee schedule. I also understand and agree that I am responsible for paying these costs even if the application is withdrawn or not approved.**

I understand and agree to the following terms and conditions of this Reimbursement Agreement:

1. Time spent by County of Lake staff in processing my application and any direct costs will be billed against the available initial fee. **"Staff time" includes, but is not limited to, time spent reviewing application materials, site visits, responding by phone or correspondence to inquiries from the applicant, the applicant's representatives, neighbors and/or interested parties, attendance and participation at meetings and public hearings, preparation of staff reports and other correspondence, processing of any appeals, responding to public records act requests or responding to any legal challenges related to the application. "Staff" includes any employee of the Community Development Department.**
2. If processing costs exceed the available initial fee, I will receive invoices payable within 30 days of billing.
3. Being the owner of the project location, I hereby authorize the application and authorize the County of Lake or authorized representative(s) to make inspections at any reasonable time as deemed necessary for the purpose of review and processing this application.
4. If I fail to pay any invoices within 30 days, the County may either stop processing my permit application, or after conducting a hearing, deny my permit application. All invoices must be paid in full prior to issuance of the applied for permit.
5. If the County determines that any study submitted by the applicant requires a County-contracted consultant peer review, I will pay the actual cost of the consultant review. This cost may vary depending on the complexity of the analysis. Selection of any consultant for a peer review shall be at the sole discretion of the Community Development Director or his designee.
6. I agree to pay the actual cost of any public notices for the project as required by State Law or the Lake County Zoning Ordinance.
7. I may, in writing, request a further breakdown or itemization of invoices, but such a request does not alter my obligation to pay any invoices in accordance with the terms of this agreement.
8. I agree to pay all costs related to permit condition compliance as specified in any conditions of approval for my permit/entitlement including compliance monitoring.
9. I agree not to alter the physical condition of the property during the processing of this application by removing trees, demolishing structures, altering streams, and/or grading or filling. I understand that such alteration of the property may result in the imposition of criminal, civil or administrative fines or penalties, or delay or denial of the project.
10. Applicant shall defend, indemnify and hold harmless the County and its agents, including consultants, officers and employees from any claim, action or proceeding against the County or its agents, including consultants, officers or employees to attack, set aside, void, or annul the approval of this application or adoption of the environmental document which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorney's fees, or expert witness costs that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, including any claim for private attorney general fees claimed by or awarded to any party against the County, and shall also include the County's costs incurred in preparing the administrative record which are not paid by the petitioner. The County shall promptly notify the applicant of any claim, action or proceeding. Notwithstanding the foregoing, the County shall control the defense of any such claim, action or proceeding unless the settlement is approved by the applicant and that the applicant may act in its own stead as the real party in interest in any such claim, action or proceeding.
11. I have checked the current Hazardous Waste and Substances Sites List pursuant to Government Code Section 65962.5(f). www.envirostor.dtsc.ca.gov/public/ The proposed project site is or is not included on the most recent list.
12. I hereby agree that any drainage studies and/or drainage models that are provided to the County as part of the technical studies for this entitlement process will be provided with a license or other satisfactory release allowing the County to duplicate, distribute, and/or publish the studies and models to the general public without restriction. I understand that failure to provide such license or release to the satisfaction of the County may result in comment that the study and or model is inadequate to support the entitlement request.

The signature(s) below signifies legal authority and consent to file an application in accordance with the information above. The signature also signifies that the submitted information and accompanying documents are true and accurate, and that the items initialed above have been read and agreed to.

Note: This agreement does not include other agency review fees or the County Clerk Environmental Document filing fees.

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT SIGNATURE(S) OF LEGAL PROPERTY OWNERSHIP OR OFFICIAL AGENT/AUTHORITY TO FILE (circle one)

Ownership Contract to Purchase* Letter of Authorization* Power of Attorney* *Must Attach Evidence

Name of Property Owner or Corporate Principal Responsible or Appointed Designee for Payment of all At-Cost Project Reimbursement Fees:

_____ (Please Print)

Name of Company or Corporation (if applicable): _____ (Please Print)

Mailing Address of the Property Owner or Corporation/Company responsible for paying processing fees:
(If a Corporation, please attach a list of the names and titles of Corporate officers authorized to act on behalf of the Corporation)

Name:* _____ Date: _____

Email address: _____ Phone Number: _____

Signature of Owners/Agent* Name

Date

Signature of Applicant

Date