



**COUNTY OF LAKE**  
COMMUNITY DEVELOPMENT DEPARTMENT  
Courthouse - 255 N. Forbes Street  
Lakeport, California 95453  
Planning Department · Building Department · Code Enforcement  
707/263-2221 · FAX 707/263-2225

**Scott De Leon**  
Interim Community Development Director

**Tocarra Nicole Thomas**  
Deputy Community Development Director

FILE # \_\_\_\_\_

## **SPECIAL OUTDOOR EVENT, NON-PROFIT TERMS AND CONDITIONS**

**Section 27.3 (o) of the Lake County Zoning Ordinance requires that the following standard terms and conditions be met:**

1. A special outdoor event shall include but not be limited to outdoor activities such as street dances, craft fairs, sporting events, harvest festivals, open-air plays, sidewalk or parking lot sales when sponsored by an individual(s) or non-profit organizations and not to exceed three (3) days duration. Special outdoor event shall not include events held by individual(s) or non-profit organizations which occur on land specifically designed for such events, including but not limited to sporting stadiums, race tracks, and fraternal lodge or club yard areas.
2. No more than three (3) special events per calendar year shall be permitted on the same site.
3. The permittee shall supervise all participants so that the special event will not disturb nearby residents.
4. The special event shall be limited to the hours of 7:00 a.m. to 10:00 p.m., not including all setting up and taking down of displays, booths, stages, sound and lighting equipment. Street dances shall be limited to approved hours of operation.
5. Special events, excluding sporting events, shall not obstruct traffic or reduce sight distance at any driveway or intersection.
6. The applicant shall submit for each event the following plans for review prior to issuance of a special event zoning permit, unless waived by the Planning Director:
  - i. Project description including estimated number of participants and spectators.
  - ii. Parking and traffic control plan which provides for sufficient parking, circulation and access.



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iii. Solid and liquid waste disposal plan which provides for adequate means for solid and liquid waste disposal and removal.

iv. Public safety, noise, crowd control, and emergency contingency plan(s).

7. The site shall be kept clear of any litter or debris and shall be returned to its original condition upon completion of each event unless alternative measures have been approved by the Planning Director.

8. A special event shall not reduce the number of usability of parking spaces for other uses on the lot below the minimum required by the zoning district or as required by use permit, unless such event is scheduled to occur during a time when all other uses on the site are closed to the public.

9. The permit may be extended up to three (3) years per request upon application at the Planning Department. The Planning Director may require application for a use permit for extension of a zoning permit if after inspection or complaints indicate that the use may be objectionable by reason of production or emission of noise, offensive odor, smoke, dust, bright lights, vibration, unusual traffic, or involve the handling of explosives or dangerous materials.

In addition to the above listed terms and conditions, the terms and conditions of Zoning Permit Application page 2 shall be met.