



**COUNTY OF LAKE**  
**Invites applications for the position**  
**of:**

**EXTRA HELP – UTILITY WORKER I/II**

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**SALARY: \$16.71 - \$22.39 per hour**

The Lake County Special Districts is currently seeking an Extra Help Utility Worker (**Full Job description, including minimum requirements are below**) This extra help position is limited to no more than 25 hours per week and no more than 900 hours per year. Incumbents are paid only for hours worked, and are entitled to legally mandated benefits, which does not include paid vacation or holidays. Extra help employees do not have status with the County.

Please complete a hard copy application, available on the County website or in person at the Human Resources Department and indicate “Extra Help Utility Worker I/II” as the title of the position on the application.

**Applications may be submitted in person or by mail to the below address:**  
**Human Resources Department, 255 North Forbes St, Lakeport, CA 95453 or**  
**Special Districts 230 North Main St. Lakeport, CA 95453**

**DEFINITION**

Under general supervision, to learn and perform a variety of tasks in the installation, maintenance, and repair of treatment plant facilities, roadways, water/sewer lines, pumping stations and associated equipment; and to do related work as required.

**DISTINGUISHING CHARACTERISTICS**

This is the entry and first working level in the Utility Worker class series. Incumbents learn and perform a variety of repairs on treatment plant facilities, roadways, water/sewer lines, pumping stations, and associated equipment. Utility Worker I is distinguished from Utility Worker II by the fact that Utility Worker I is the entry and training level with incumbents expected to perform a narrower range of assignments under closer supervision. When work knowledge has been developed, sound work demonstrated, and requirements have been met, an incumbent may reasonably expect promotion to the Utility Worker II level.

**REPORTS TO**

Utility Area Superintendent; Deputy Special Districts Administrator I, II; Special Districts Administrator.

**CLASSIFICATIONS SUPERVISED**

This is not a supervisory classification.

**EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES (The following is used as a partial description and is not restrictive as to duties required.)**

{Many of the assignments described below are performed in a training and learning capacity with an incumbent expected to continually develop the knowledge and ability to work on an increasingly independent basis.}

Performs a variety of tasks in preventive maintenance and repair of wastewater treatment plants and collection systems, water treatment plants and distribution systems, pumping plants, water and sewer mains and service lines, pumps, tanks, wells, hydrants, motors, and associated equipment; installs water and sewer lines for service connections; installs pumps and motors; assists with the maintenance and repair of electrical, mechanical, pneumatic, and hydraulic systems and control equipment; operates jet rodders, cable rodders, vacuum trucks, and pressure washers; cleans and clears sewer lines; operates equipment such as cranes, dump trucks, sewer cleaning trucks, backhoes, and power-driven equipment; cleans and performs routine maintenance on tools and equipment; operates and performs basic maintenance on pipeline video inspection equipment; patches and otherwise repairs roadways, bridges, and easements; may be assigned to read water meters; assists treatment plant operators; completes projects in conformance with requisite work and safety standards; responds to customer complaints and performs field investigations; responds to emergencies.

### **TYPICAL PHYSICAL REQUIREMENTS**

Frequently stand and walk for extended periods; walk on uneven and slippery surfaces; stoop, kneel, and crouch to pick up or move objects, and equipment; physical ability to lift and carry objects weighing up to 50 lbs. without assistance; physical ability to lift and move heavier objects with assistance; climbs ladders; normal manual dexterity and eye-hand coordination; corrected vision and hearing to normal range; verbal communication; uses basic hand tools, testing equipment, and a variety of power-driven equipment; drives and operates heavy equipment such as trucks, cranes, backhoes, and sewer cleaning machines.

### **TYPICAL WORKING CONDITIONS**

Work is performed in underground, confined space, building, pump station, areas of potential mechanical entanglement, and outdoor environments; work is performed in varying temperatures; exposure to controlled, irritating, and potentially hazardous chemicals and substances; exposure to dust and gases; exposure to electrical currents and high voltage; contact with other staff; and some contact with the public.

### **DESIRABLE QUALIFICATIONS**

#### **Knowledge of:**

Working knowledge of methods, equipment, and procedures used in the installation, maintenance, and repair of treatment plant facilities, roadways, water/sewer lines, pumping stations and associated equipment.

Safety principles and codes applicable to treatment plant facilities, roadways, water/sewer lines, pumping stations and associated equipment operation, maintenance, and repair work.

Operation and use of equipment, power-driven equipment, and heavy equipment used in public utility operation, maintenance, and repair work.

#### **Ability to:**

Learn and perform a variety of skilled and semi-skilled work in the installation, maintenance, and repair of water, sewer, and wastewater treatment equipment and systems.

Read, understand, and interpret codes, regulations, and ordinances applicable to public utility operation, maintenance, and repair work.

Use and care for hand and power tools and heavy equipment necessary for work assignments.

Recognize and locate conditions, which require maintenance and repair.

Develop the capacity to work on own initiative without close supervision.

Regularly work well under pressure, meeting multiple and sometimes conflicting deadlines.

Constantly demonstrate cooperative behavior with colleagues, supervisors, and customers/clients.

**Training and Experience:**

Previous experience in working on the installation, maintenance, and repair of water and/or wastewater systems is highly desirable.

**Special Requirements:**

Possession of a valid California Class C or higher driver's license is required. A driver's license from another state may be accepted at the time of hire if the applicant acknowledges his/her responsibility to acquire a California driver's license as required by law.

Possession of, or ability to obtain, an appropriate valid California Class A Driver's License within one (1) year from date of hire.

Possession of a valid California Grade D1 Distribution Operator Certificate must be obtained within eighteen (18) months of appointment to this job classification series.

May be assigned to work extra hours, weekends, and holidays. May be assigned to routine after-hour standby duty as an Emergency Response employee.

***The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The County of Lake assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a "meet and confer" process and are subject to the Memorandum of Understanding currently in effect.***