

Mental Health Service Act
Prevention and Early Intervention
Mini-Grants Guidelines

The Lake County Behavioral Health Department is pleased to announce the availability of Prevention and Early Intervention (PEI) mini-grant funding provided by Mental Health Service Act (MHSA). The MHSA provides an array of services to people of all ages who suffer from, or are at risk of, severe mental illness. The purpose of the PEI mini-grant program is to provide the Lake County community with an opportunity to develop prevention-oriented activities aimed at building protective factors and reducing risk factors with respect to Mental Health. Activities addressing suicide prevention, stigma and discrimination reduction are encouraged. Funding in the amount of \$25,000 will be administered by way of mini-grants in the range of \$1,500 to \$2,500 will be awarded to grantees.

Eligibility

Applications will be accepted from the community-based organizations that are committed to providing activities which promote protective factors in the prevention of severe mental illness, including suicide prevention education awareness, stigma and discrimination reduction. These organizations include, but are not limited to:

- *Schools and Educational Institutions*
- *Mental Health and Primary Care Organizations*
- *Social Service Organizations*
- *Organized Mental Health Consumer and Family Member Groups*
- *Employment Assistance Program*
- *Organizations Targeting Cultural or Ethnic Disparities around accessing mental health services*

Mini-Grant Application Requirements

Grantees will be required to develop and implement an activity in the community. Possible activities include, but are not limited to:

- *Peer-Facilitated Performance Art*
- *Job Shadowing/Skill set learning*
- *Outreach to individuals who are homeless*
- *TAY/Older Adult Peer Support Activities*
- *Peer Mentorship*
- *Social Events for Isolated Consumers*
- *Community Stigma & Discrimination Reduction Campaigns*
- *Alcohol and Other Drugs and Mental Health Prevention Activity*

Mental Health Service Act
Prevention and Early Intervention
Mini-Grants Guidelines

Approved projects will be *prevention-oriented* as well as *culturally competent* for the targeted or intended audience. All application must have a fiscal agent responsible for monetary oversight.

Proposals must focus on one or more of the following:

- *Disparities in Access to Mental Health Services*
- *Psycho-Social Impact of Trauma*
- *At-Risk Children, Youth and Young Adult Populations*
- *Stigma and Discrimination*
- *Suicide Risk and/or Prevention*

Grantees and fiscal agents will be required to submit applications and agreement forms. Documentation of activities and expenditures will be required from grantee. Also, grantees are required to collect data on those who participate in activity. This may include numbers served, demographic information, and satisfaction survey data.

Selection Criteria

Projects will be selected based on the following criteria:

- Completion of application forms.
- The extent to which the proposal will address the identified key community needs as well the priority populations of the project.
- The extent to which the proposed activity meets the description and intended outcomes outlined in the proposal.

Selection Process

The department will assemble a review team that will evaluate the mini-grant application and make recommendations for final approval. The review team may include members of the Lake County Mental Health Board or other stakeholder participants.

Submission Deadlines

Please see application for deadline date. Applications received after the due date and time will not be considered. **Please note that only electronic applications will be accepted** at: [http://www.co.lake.ca.us/Government/Directory/Behavioral Health/MHSA.htm](http://www.co.lake.ca.us/Government/Directory/Behavioral_Health/MHSA.htm)

Mental Health Service Act
Prevention and Early Intervention
Mini-Grants Guidelines

Award Notification

- Applicants will be **notified of awards two weeks following submission deadline.**
- Selected applicants will be required to sign a service agreement with Lake County Behavioral Health.
- All funds awarded must be expended by **05/31** of the fiscal year funds are awarded.
- Any unexpended funds must be paid back to the grantor.
- **Once selected, all grantees will be required to attend a workshop on the documentation process.** (NOTE: Only those who will be filling out the Primary Prevention Reporting (PPR) documents should attend.)

Program Guidelines

Mini-grant funding may only be used for the prevention activities and is exclusive of the purchase of the equipment (i.e., copy machine, desk, computer, tools, etc.).