

**Area Agency on Aging of Lake & Mendocino Counties, PSA 26**



**ADVISORY COUNCIL  
AGENDA**

August 3, 2020

9:30am

Join Zoom Meeting

<https://lakecounty.zoom.us/j/91513434724?pwd=WnhIR2JRb1JFSW9VNnByTnVZWHF1Zz09>

Meeting ID: 915 1343 4724

Passcode: 856383

One tap mobile

+16699006833,,91513434724#,,,,,0#,,856383# US (San Jose)

**Important Notice**

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective March 20, 2020, the PSA 26 Area Agency on Aging meetings will be conducted remotely and will not be available for in person public participation until further notice.

**Details for joining our upcoming Zoom meeting and provide procedures and best practices for conducting remote meetings.**

In an effort to continue to conduct the essential business of government and minimize the risk of COVID-19 exposure during this unprecedented and difficult time, we are transitioning to online remote meetings until further notice.

- Mute: Please mute all devices when not speaking during the meeting.
- Verbal Interaction: To maintain clear communication, participate verbally instead of through gestures.
- Discussion: The Chair will call on each Commissioner by name for questions/comments on each item.
- Motions: When making and seconding a motion, state your name for the record.
- Voting: All action items requiring a vote will be conducted by roll call vote.
- Public Comment: Refer to the meeting agenda for instructions on public comment.
- Technical Assistance: During the meeting, contact the Analyst or Clerk for technical assistance.
- Remote Meeting Best Practices
- Refer to Zoom instructions: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.
- Practice before the meeting (join a Zoom meeting and test your internet and audio-video connection).
- Make every effort to find a location with limited background noise.
- Make every effort to limit distractions and turn off or mute other devices and notifications.
- If choosing to share your video, provide good front lighting and darker backlighting, adjust your camera to eye level and try to look at the camera instead of the screen when talking, and be aware that your surroundings will be visible to the public unless you set up a virtual background.
- The Zoom meeting will be open to join 15 minutes early to allow time to address technical issues.
- Please be aware that we have requested members of the public to call in before the meeting begins to allow staff time to identify callers and provide instructions, so please keep dialogue brief at that time.
- Prior to the meeting, feel free to contact staff with any questions or for technical assistance.

**Facilitator:** Paul Branson (President)

**Council Members:** Nancy Nanna (Vice President), Janine Smith-Citron (Secretary), Joan Walter, Linda Burton, Lynn Schlapkohl

**AAA Staff:** Dena Eddings-Green (Program Coordinator), Kelli Page (Program Manager), Amber Madero (Staff Services Analyst), Sonya Lujan (Long Term Care Ombudsman)

**1. WELCOME / INTRODUCTIONS / ANNOUNCEMENTS**

**2. COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

The Advisory Council welcomes input from the public. The Brown Act does not allow action to be taken on public comments. Individuals are limited to three minutes for their comments.

**3. Action Items**

- Approve Meeting Minutes for February 7, 2020
- Approve Meeting Minutes for June 5, 2020

Action

**4. Covid-19**

- Impact to Senior Services
- Senior Center Meal Programs
- Ombudsman Program

Discussion

**5. 2020-2024 Area Plan**

- Status update

Discussion

**6. CSL Representative Recruitment Process**

- Senior Assembly Member

Discussion

**7. FY2020-21 Contract Updates**

Discussion

**8. Lakeport Senior Center Management Update**

Discussion

**9. Master Plan on Aging**

Discussion

**10. Committee Meetings**

- Community Involvement and Advocacy Committee
- Nominating Committee
- Legislative Committee
- Elder Abuse Prevention Committee
- Needs Assessment/Health Promotion Committee
- Area Plan Committee

Discussion

<b>11. <u>PRESIDENT'S REPORT</u></b>	Information
<b>12. <u>AAA STAFF REPORT</u></b> <ul style="list-style-type: none"> <li>• Status of RFP #20-02</li> </ul>	Information
<b>13. <u>ADJOURNED</u></b>	
<p style="text-align: center;"><b>NEXT SCHEDULED MEETING:</b></p> <p style="text-align: center;">October 2, 2020 9:30am Location TBD</p> <p style="text-align: center;"><b>Americans with Disabilities Act (ADA) Compliance</b></p> <p>The Lake and Mendocino Counties Area Agency on Aging Advisory Council complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation should contact AAA at (707) 995-3744 prior to the meeting. Teleconferencing may be available for those unable to attend in person; please call at least two days prior meeting.</p>	