

Governing Board Meeting Minutes

Location and Time:

Thursday August 22nd, 2019
1:30 pm
University of California
Farm Advisory Room
890 N. Bush St.
Ukiah, Ca 95482

1. Call to Order and Introductions

Called to order Carol Huchingson at 1:30 pm

Governing Board Members In Attendance:

- Carol Huchingson- Lake County Administrative Officer, Vice Chair
- Carre Brown- Mendocino County Board of Supervisors
- Tina Scott- Lake County Board of Supervisors (Alternate)

Governing Board Members Not In Attendance:

- Kelsey Rivera- Deputy Director Adult and Aging Services Mendocino County, Chair
- Eddie Crandell- Lake County Board of Supervisors
- Jerry Chaney- Member at Large
- Dan Gjerde- Mendocino County Board of Supervisors (Alternate)

AAA Advisory Council Members Present:

- Eileen Bostwick
- Paul Branson- President

AAA Staff Attending:

- Dena Eddings- AAA Program Coordinator
- Kelli Page- Housing and AAA Program Manager
- Amber Madero- AAA Staff Services Analyst

Others in Attendance: Jonathan Crooks (Lakeport Senior Center), Nikole Hodges (Lakeport Senior Center), Dan Hobbs (Live Oak Senior Center), Kathy Johnson (Community Care Management Corporation), Joyce Overton (Highlands Senior Center)

2. Consideration of items not appearing on agenda

None

3. Approval of Consent Agenda

3.1 Approve Meeting Minutes for May 23rd, 2019

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Carre mentioned that there needed to be some corrections to the minutes. The minutes were pulled from the consent agenda for discussion and corrections

M/S Carre/Tina All in Favor 0 Abstained

- Carre stated there should be a portion that lists Governing Board Members not in attendance and that Eddie Crandell would be listed under that for the May 23rd meeting.
- There were two (2) grammar corrections

Carol requested a motion to approve meeting minutes with corrections.

Motion- Carre Abstain- Tina

- No action taken, approval of minutes will be carried over to next meeting.

4. Action Items

4.1 Consideration of response to Lake County Grand Jury Report for Fiscal Year 18/19.

- Dena expressed concern over the inaccuracy of the report.
- Carol explained that this was on the agenda in order to decide how the Governing Board wants to respond to the report.
- Carre stated the public needs to be made aware of the correct facts, and would like to see a special meeting be held by the Governing Board and include the senior centers input on the matter.
- Carol explained that the response must be submitted within 90 days of the report and there is a limited and specific format for responses to the Grand Jury Report findings.
- Carol stated she would write a letter, with Governing Board approval, to the Judge overseeing the Grand Jury explaining that the AAA Governing Board is the responsible party to respond to the findings in the report not the Lake County Board of Supervisors.
- Carol suggested that a press release regarding the Grand Jury Report inaccuracies be drafted to correct the misinformation presented and a special meeting be held to review and approve the press release.
- Joyce Overton expressed concern over the figures presented in the report being inaccurate.
- Jonathan Crooks stated he is working with the Record Bee regarding the report.
- Carol and Tina will form an Ad Hoc committee to discuss creating a response.
- Carre stated it would be best to start at the beginning of the report and address all inaccuracies and incorrect statements in the report.

Authorization of Vice Chair Carol Huchingson to write letter to Judge Andrew Blum in regards to the Grand Jury report response.

M/S Carre/Tina All in Favor 0 Abstain

Approval of special meeting scheduled for September 26th at 1:30 pm, location to be determined, to discuss responses to findings in Grand Jury Report for FY 18/19.

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M/S Tina/Carre All in Favor 0 Abstain

4.2 Governing Board Review of Contract with California Department of Aging (CDA) for CalFresh expansion and approval of Board Chair signature of Resolution CF-1920-26. Authorizing AAA Executive Director to sign Standard Agreement CF-1920-26 and all associated required documents.

- Dena explained that AAA will be receiving funding to assist with outreach related to the CalFresh Expansion, and that with the CalFresh Expansion those who were previously ineligible for CalFresh due to receiving SSI can now apply for benefits.
- Joyce inquired as to how the AAA would be providing outreach, Dena explained that AAA would conduct the outreach during events that AAA attends and that if the centers were interested in having AAA attend events they host at their centers to contact her.

M/S Carre/Tina All in Favor 0 Abstain

4.3 Governing Board Review of Advisory Council Recommendation to standardize and simplify Title IIIB funding allocation and tie funding to service units provided for 2020-2021 contracts.

- Dena explained that due to staff changes there is no written documentation to justify the larger percentage of Title IIIB funding received by Redwood Coast Seniors and service units reported by all contractors do not justify the percentages allocated.
- Dena explained that the Title IIIB Funding Allocations can only be changed with a new four (4) year Area Plan.
- Jonathan stated that previous AAA staff divided the funding based on Redwood Coast having a large number of congregate dining participants.
- Paul stated that he felt the funding should be split evenly among the centers.
- Carol directed AAA staff to defer the discussion and decision to the next contractors meeting and bring the results to the next scheduled Governing Board meeting for review.

4.4 Governing Board Review of revised funding allocations for C1- Congregate Meals and C2- Home Delivered Meals

- Dena explained that there was a clerical error made when determining the funding allocation percentages for the 2019/2020 contracts. The error caused incorrect funding amounts that will need to be corrected with an amendment.
- Dena explained that AAA has been working with CDA to get clarification regarding what counts as an aggregate (no demographics collected) meal and what should be counted as a registered service (demographics collected). CDA recommends that aggregate not be included in service units when determining funding

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allocations for the nutrition programs due to the fact that there is no standard used for reporting aggregate between the senior centers.

- Dena recommended to the Governing Board to wait to approve contract amendments until OTO funds are to be distributed to lessen the impact on the senior centers.
- Jonathan expressed concern over not being able to count volunteer meals as reimbursable if aggregate is removed from the funding allocation formula.
- Joyce stated that volunteers are a vital part of their senior center.
- Carre directed AAA staff to have the contractors vote on the matter at the next contractors meeting, with majority rule, and bring the results to the next scheduled Governing Board meeting.

4.5 Governing Board Review of Draft Amended Contracts and Authorization of Governing Board Chair to Sign Completed Contracts When Ready

- No action taken, tabled until next scheduled meeting.

4.6 Governing Board discussion and approval of 2019-2020 meeting schedule, meeting days/times, and meeting frequency

- Meetings will continue to be held quarterly on the 4th Thursday of the month at 1:30.
- AAA staff was directed to bring proposed dates to the next scheduled meeting for review and approval.

5 Public Expression

- Eileen expressed concern regarding Mendocino Transit Authority taking over senior transportation and that Dial-A-Ride does not offer door through door service like Ukiah Senior Center does with their senior transportation program.
- Joyce expressed her appreciation for all that AAA staff does.
- Kathy Johnson expressed her concern over the building not being ADA friendly and hard to access for those in a wheelchair and suggest that AAA consider an alternate location for meetings in the future.

6 Non- timed Items

6.1 Advisory Council Report

- Paul discussed the increase in scheduled meetings for the Advisory Council from quarterly to bimonthly.
- Paul also discussed the Master Plan on Aging and that the Advisory Council will be following the updates to it closely.

6.2 AAA Staff Report

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- Dena discussed the Monitoring Site Visit that was conducted by California Department of Aging in June to monitor AAA, overall it went very well and there were no major findings. One finding was that CDA requested more involvement from the Advisory Council in regards to the development of the Area Plan.
- Dena discussed the Planned Safety Power Shutoff (PSPS) meetings that AAA hosted in the months of July and August, and from these meeting a flyer was created for distribution to seniors in an effort to help them assist their clients in preparing for a PSPS.

6.3 Governing Board Members Report

- none

Adjournment

- Meeting was adjourned at 3:11 PM

NEXT SCHEDULED MEETING

Thursday September 26th, 2019

1:30 pm

Community Room

Umpqua Bank

805 11th St.

Lakeport, Ca 95453