

Governing Board Meeting Minutes

**Location and Time:**

Family Center Conference Room  
1:30 pm  
1204 S. Main St. #1228  
Lakeport, Ca 95453  
Thursday May 23<sup>rd</sup>, 2019

**1. Call to Order and Introductions**

Called to order Kelsey Rivera at 1:30 pm

**Governing Board Members Attending:**

- Kelsey Rivera- Deputy Director Adult and Aging Services Mendocino County, Chair
- Carol Huchingson- Lake County Administrative Officer, Vice Chair
- Carre Brown- Mendocino County Board of Supervisors
- Jerry Chaney- Member at Large, Representing Lake and Mendocino County

**AAA Advisory Council Members Present:**

Eileen Bostwick

**AAA Staff Attending:**

- Dena Eddings- AAA Program Coordinator
- Amber Madero- AAA Staff Services Analyst

**Others in Attendance:** Lynn Schlapkohl, Richard Radovic

**2. Consideration of items not appearing on agenda**

None

**3. Approval of Consent Agenda**

3.1 Approve Meeting Minutes for April 18, 2019

M/S Carol/Jerry- All in favor- 0 Opposed- 0 Abstained  
No public comment-minutes approved

**4. Action Items**

4.1 Approval of elected officers to the Advisory Committee

- President– Paul Branson, Vice President – Nancy Nanna, Secretary – Eileen Bostwick

M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

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4.2 Approve AAA Budget FY2019-20

M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Public Comments:

- Carol made a comment that there was an increase in C1 funding.

4.3 Governing Board Review of Draft Contracts and Authorization of Governing Board Chair to sign completed contracts when ready

- Dena explained that there was an increase in funding this year overall and that the Congregate Meal funding had received an increase.
- Lynn inquired as to what services are provided by NCO, Dena gave a brief description of contracted services, which include the IIIE Family Caregiver Support Program.
- There was discussion regarding the increase in service area for Lakeport Senior Center since they are now delivering meals to Lucerne, Nice, Upper Lake, and vicinity. The Title IIID Tai Chi program was discussed, this program is an evidence based activity that involves low impact exercises

Contract with Anderson Valley for \$9,769.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Coastal Senior Center for \$43,832.00

- M/S Carre/Jerry- All in favor- 0 Opposed- 0 Abstained

Contract with Community Care for \$7,4710.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Elder Day Services of Lake County for \$6,360.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Highlands Senior Center for \$100,2224.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Lakeport Senior Center for \$209,777.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Legal Services of Northern California for \$58,557.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Live Oak Senior Center for \$76,721.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Lorna Sides, RD for \$20,000.00.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Middletown Senior Center for \$69,163.00

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- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with North Coast Opportunities for \$96,788.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Redwood Coast Senior Center for \$184,375.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

Contract with Robertson & Associates for \$10,000.00

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

4.4 Governing Board review of contract with California Department of Aging (CDA) and authorization of Governing Board Chair to sign Resolution no. 1920-01, and Standard Agreement AP-1920-26 in the amount of 41,207,598.00, Information Integrity and Security Statement, and CA Civil Rights Laws Certification.

- M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

## 5 Public Expression

- Lynn Schlapkohl submitted an application for the California Senior Legislature to the AAA Governing Board.

## 6 Non- timed Items

### 6.1 Advisory Council Report

- Eileen reported that she had written letters to the editor for the Ukiah Daily Journal in regards to the Ukiah Senior Center needing more support. Eileen also discussed there needs to be more education for the community on how to support the growing aging population.
- Carre discussed how the Ukiah Senior Center has been able to provide services, she stated they have relied heavily on donations from the community and stated that they are in need of a better equipped facility that can meet their needs.
- Carre also discussed CSLAC Legislative Conference and Measure B funding which will assist with wraparound services.

### 6.2 AAA Staff Report

- Dena read and presented the Proclamation to Eileen Bostwick for her years of service to the AAA Advisory Council
- Dena discussed an email that was received by AAA about a grant program that Senior Centers can apply for to help cover the costs of purchasing and emergency generator during power shut downs due to extreme weather.
  - Kelsey added that PG&E made it very clear the responsibility would be the county's to ensure the safety of vulnerable community members.

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- Carre added that the disabled would also be at risk, not just the elderly and frail.
  
- Dena discussed the upcoming Hereos of Health and Safety Fair that will be held in October at the Lake County Fairgrounds.
- Dena discussed the Auditing Report and that there were no significant findings.
- Dena discussed the annual program monitoring for the Congregate and Home Delivered meal programs
  - Dena mentioned that there has been a sharp increase in Home Delivered Meal units served and a sharp decrease in Congregate Meal units served in all of the Senior Centers that contract with AAA.
  - Carol asked if the funding could be changed for Congregate and Home Delivered, Dena explained that the funding is a set amount, but that the service units could be adjusted to better reflect the actual amounts that are being delivered by each center.

### 6.3 Governing Board Members Report

- Kelsey Rivera stated that the Elder Abuse Awareness Day is coming up on June 6<sup>th</sup>.
  - Eileen mentioned that the Annual Elder Abuse Prevention Conference that was held in May was wonderful and they were topics discussed that were great refreshers.

### Adjournment

- Meeting was adjourned at 2:35 PM

### **NEXT SCHEDULED MEETING**

Thursday August 22, 2019

1:30 pm

University of California

Farm Advisory Room

890 North Bush St.

Ukiah, Ca 95482