

Governing Board Meeting Minutes

Location and Time:

Zoom Meeting
October 22nd, 2020
1:30pm

1. Call to Order and Introductions

Called to order by Kelsey Rivera at 1:30pm

Governing Board Members in Attendance:

- Kelsey Rivera- Mendocino County Health and Human Services Agency, Chair
- Carre Brown- Mendocino County Board of Supervisors
- Tina Scott- Lake County Board of Supervisors, Alternate
- Eileen Bostwick- Member at Large, Mendocino County

Governing Board Members not in Attendance:

- Dan Gjerde- Mendocino County Board of Supervisors, Alternate
- Eddie Crandell- Lake County Board of Supervisors
- Carol Huchingson- Lake County Administrative Officer, Vice Chair

AAA Staff Attending:

- Dena Eddings-Green- AAA Program Coordinator
- Crystal Markytan- AAA Executive Director
- Kelli Page – AAA Program Manager
- Amber Madero – AAA Staff Services Analyst

Others in Attendance: Lisa Morrow, Paul Branson, Angelica Milan, Kathy Johnson, Andrea Culbertson

2. Consideration of items not appearing on agenda

- None

3. Approval of Consent Agenda

3.1 Approve meeting minutes for September 23, 2020

Approve meeting minutes with accepted corrections
M/S Carre/Eileen All in Favor 0 Opposed

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4. Action Items

4.1 Governing Board Review and Approval of Advisory Council Member Nominations

- Paul stated he was very impressed with the applications received from Lisa Morrow, who is the Executive Director of the Lakeport Senior Center and Jill Rexrode, who is the Executive Director of the Redwood Coast Senior.
- Carre asked Lisa if there was anything she would like to say, Lisa stated she was very excited to be a part of the senior community and looks forward to being more involved.

M/S Carre/Tina All in Favor 0 Opposed

4.2 Governing Board Review and Approval of Draft 2021 Governing Board Meeting Calendar

- Tina stated that the January meeting should be on January 21st.
- Kelli stated that the year for the October meeting should be 2021.
- Approve meeting calendar with noted corrections.

M/S Carre/Eileen All in Favor 0 Opposed

4.3 Governing Board Review and Approval of Draft CARES Act Contracts and Authorization of Governing Board Chair to Sign Completed Contracts When Ready

- Dena explained that CARES Act funds will be mailed to the AAA next week and will be disbursed as a lump sum of 75% of the total amount to be received by PSA26. The Contractors have been waiting quite some time to receive this funding.
- Dena stated the funding is for the period of April 1, 2020 through September 30, 2021.
 - Contract with Coastal Seniors for \$13,506.95
M/S Carre/Tina All in Favor 0 Opposed
 - Contract with Community Care for \$32,777.47
M/S Tina/Eileen All in Favor 0 Opposed
 - Contract with Highlands Senior Center for \$38,955.27
M/S Carre/Eileen All in Favor 0 Opposed
 - Contract with Lakeport Senior Center for \$96,527.62
M/S Tina/Eileen All in Favor 0 Opposed
 - Contract with Legal Services of Northern California for \$25,690.46
M/S Eileen/Tina All in Favor 0 Opposed
 - Contract with Live Oak Senior Center for \$17,291.23
M/S Tina/Eileen All in Favor 0 Opposed
 - Contract with Middletown Senior Center for \$16,377.05
M/S Tina/Eileen All in Favor 0 Opposed
 - Contract with North Coast Opportunities for \$43,773.75
M/S Eileen/Tina All in Favor 0 Opposed
 - Contract with Redwood Coast Seniors for \$54,924.63
M/S Carre/Eileen All in Favor 0 Opposed

5. Public Expression

- Kathy asked if contractors spend 75% of the CARES Act funding will they receive the remaining 25% of CARES Act funding, Dena explained that yes, once PSA26 has expended 75% we would receive the remaining funds and it would be an amendment to the CARES Act contract.

6. Non-Timed Items

6.1 Advisory Council Report

- Paul stated that Rachael McDavid from the Ukiah Senior Center gave a presentation at the last Advisory Council meeting they have a senior chat line they have employed to help combat isolation among seniors.
- Eileen is a volunteer for the Ukiah Senior Center senior chat program and stated she really enjoys the calls and feels they are very meaningful.
- Paul stated that the Aging and Disability Resource Center (ADRC) of Nevada County gave a presentation at the last TACC meeting, they are the only rural county in California that has an ADRC designation.
- Paul stated that Jim Steel was able to secure funding from the United States Department of Agriculture Rural Development Program to develop an engineering plan for the rehabilitation of the Lucerne Senior Center building.
- Kathy stated the Director of MSSP is on the ADRC Advisory Board and could put Paul in contact with Corrine Jones.

6.2 Governing Board Members Report

- Kelsey stated she didn't have anything to report but did apologize for her absence at the last meeting, she is currently working a special assignment with Public Health as the Manager for the Department Operations Center for Covid-19 response.
- Carre thanked Kelsey for her hard work in the DOC and stated she is sure everyone is looking forward to things getting back to normal, we have been noticing a lot of mental health issues coming up in Mendocino County and it is probably like that throughout the state.
- Carre stated this would be her last meeting as a Governing Board Member because she is retiring, she has served 11 years on the board and it has been a wonderful and educational experience. Carre stated she has learned many things throughout the years.
- Kelsey expressed that she will miss having her as a member and thanked her for all the support and dedication she has provided as a member of the board.
- Eileen stated Carre is going to be missed greatly. She stated Carre has an incredible historical background, high level of commitment and care to the field of aging, and she appreciates the opportunity to work with her over the years.
- Tina congratulated Carre on her retirement and stated she hopes she enjoys it.
- Paul congratulated Carre and mentioned that there are vacancies on Advisory Council in Mendocino County and invited her to apply. Carre stated she would be taking a month off but to please reach out and remind her about applying.

6.3 AAA Staff Report

- Dena stated that the annual program monitoring will be happening remotely, AAA staff will request all documents to be submitted electronically and will meet with contractors via zoom to

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go through the monitoring tools and discuss any questions or concerns that may come up. Will be scheduling those in December or January.

Adjournment

- Meeting was adjourned at 2:07 pm

NEXT SCHEDULED MEETING

1:30pm

January 21, 2021

Via Zoom