

Governing Board Meeting Minutes

Location and Time:

Umpqua Bank
Community Room
805 11th St.
Lakeport, Ca 95453
1:30 pm
Thursday September 26th, 2019

1. Call to Order and Introductions

Called to order by Kelsey Rivera at 1:34 pm

Governing Board Members in Attendance:

- Kelsey Rivera- Deputy Director Adult and Aging Services Mendocino County, Chair
- Carol Huchingson- Lake County Administrative Officer, Vice Chair
- Tina Scott- Lake County Board of Supervisors, Alternate
- Jerry Chaney- Member at Large, Representing Lake and Mendocino County

Governing Board Members not in Attendance:

- Eddie Crandell- Lake County Board of Supervisors
- Carre Brown- Mendocino County Board of Supervisors
- Dan Gjerde- Mendocino County Board of Supervisors, Alternate

AAA Staff Attending:

- Crystal Markytan- AAA Director
- Amber Madero- AAA Staff Services Analyst

Others in Attendance: Lynn Schlapkohl, Betsy Cawn, Dan Hobbs

2. Consideration of items not appearing on agenda

- Jerry Chaney made an announcement that he would not be renewing his membership with the Governing Board as the Member at Large when his term expires.
- Carol Huchingson thanked Jerry for his many years of service to the Governing Board.
- Carol explained the role of the Member at Large position and suggested that staff work to find a candidate from Lake County.

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3. Approval of Consent Agenda

3.1 Approve Meeting Minutes for May 23rd, 2019 and August 22nd, 2019

M/S Carol/Jerry- All in favor- 0 Opposed- 0 Abstained
No public comment-minutes approved

4. Action Items

4.1 Discussion Press Release by senior centers on Friday, August 30th

- Carol suggested waiting to take action on this and item 4.2 until the Board had reviewed and discussed action item number 4.3, this item was set aside by consensus of the board.
- Carol stated the senior centers did a great job with the article and felt it didn't need to be done again.
- Betsy Cawn stated she was very disappointed in the Grand Jury report and that the senior centers need a stronger Area Agency on Aging, AAA is underfunded and understaffed so they do not have the capacity to help with what senior centers need.
- Carol expressed concern over the picture painted of the Meals on Wheels program by the Grand Jury report.
- Betsy stated she has concerns over the quality of meals being served from Lakeport Senior Center, she stated that due to the operating costs and lack of proper funding the meal quality is suffering.
- Kelsey Rivera stated the response from senior centers came from correct venue and is more effective coming from them.
- **No action taken on this item**

4.2 Consideration of Grand Jury Report Press Release

- It was decided by consensus of the board that a press release was not necessary.

No action taken

4.3 Consideration of Response to Lake County Grand Jury Report for Fiscal Year 18/19

- Jerry Chaney stated he felt the response was very thoughtful.
- Kelsey stated the responses were comprehensive and accurate.
- Tina Scott mentioned that a constituent had brought up concerns to her about Lakeport Senior Centers home delivered meal portion sizes and temperatures of the food.
- Crystal Markytan asked how a person could file a complaint and what AAA would do with the information.

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- Amber Madero explained the process of inspections, quarterly nutrition site visits, annual program monitoring.
- The Governing Board decided by consensus that it would like AAA staff to complete an unannounced visit to Lakeport Senior Center.
- Tina stated there have been complaints of not enough meals being sent out and temperatures not being adequate.
- Kelsey stated the visit should include looking at the nutrition aspects of the menu.
- Amber explained that since the Registered Dietician used last Fiscal Year did not renew her contract for 2019-2020 the centers have been asked to recycle previously approved menu items, which are then submitted to AAA staff for review and approval prior to the month the menu will be served.

M/S Jerry/Carol- All in favor- 0 Opposed- 0 Abstained

Public Comment

- Betsy explained that Lucerne Senior Center receives meals from Lakeport Senior Center and most of the complaints they receive from clients are about the portion size of home delivered meals.

4.4 Governing Board Review of Draft Contract for Registered Dietician for fiscal year 2019- 2020 and authorize Governing Board Chair to sign.

- Amber explained that AAA was unaware at the time contracts were executed that the previous Registered Dietician would not be renewing her contract for FY2019-2020.

M/S Jerry/Carol- All in favor- 0 Opposed- 0 Abstained

4.5 Governing Board review of Contract Amendment with California Department of Aging (CDA) and Authorization of Governing Board Chair to sign Resolution no. 1920-03, and Standard Agreement AP-1920-26-1 in the amount of 1,236,068.00.

- Amber explained that this amendment reflects the increase of funding for the Ombudsman program in the amount of \$28,470.00 and that there would be another amendment to the contract when One Time Only funds are released.

M/S Jerry/Carre- All in favor- 0 Opposed- 0 Abstained

5 Public Expression

- Lynn Schlapkohl stated that she is the new California Senior Legislature Representative for Lake County and she will be attending her first meeting on October 31st, 2019.

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6 Non- timed Items

6.1 AAA Staff Report

- Amber explained that AAA attended the Veterans Stand Down Event for Lake and Mendocino County and there were about one hundred (100) veterans served during the two day event.
- Amber stated that AAA would be hosting a boot at the upcoming Heroes of Health and Safety Fair, which is scheduled to be held at the Lake County Fairgrounds on October 12th, 2019.

Adjournment

- Meeting was adjourned at 2:00 PM

NEXT SCHEDULED MEETING

Thursday October 24th, 2019

1:30 pm

Lower Lake Town Hall

16195 Main St.

Lower Lake, Ca 9547