

Governing Board Meeting Minutes

**Location and Time:**

Zoom Meeting  
September 23, 2020  
1:30pm

**1. Call to Order and Introductions**

Called to order by Carol at 1:40pm

**Governing Board Members in Attendance:**

- Carol Huchingson- Lake County Administrative Officer, Vice Chair
- Carre Brown- Mendocino County Board of Supervisors
- Tina Scott- Lake County Board of Supervisors, Alternate
- Eileen Bostwick- Member at Large, Mendocino County
- Eddie Crandell- Lake County Board of Supervisors

**Governing Board Members not in Attendance:**

- Kelsey Rivera- Mendocino County Health and Human Services Agency, Chair
- Dan Gjerde- Mendocino County Board of Supervisors, Alternate

**AAA Staff Attending:**

- Dena Eddings-Green- AAA Program Coordinator
- Kelli Page – AAA Program Manager
- Amber Madero – AAA Staff Services Analyst

**Others in Attendance:** Betsy Cawn, Janet Taylor

**2. Consideration of items not appearing on agenda**

- None

**3. Approval of Consent Agenda**

3.1 Approve meeting minutes for August 26, 2020

- Carre stated there were two corrections that needed to be made; Tina Scott was listed as both in attendance and not in attendance. She should be listed under Members not in Attendance and on item 6.2 in reference to seniors participating in zoom meetings the word **with** needs to be removed.

Approve meeting minutes with accepted corrections  
M/S Carre/Eileen All in Favor 0 Opposed

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### 4. Action Items

#### 4.1 Governing Board Review of Draft Contract with Lakeport Senior Center for FY2020-21 and Authorization of Governing Board Chair to Sign Completed Contract When Ready

- Dena explained that the RFP closed on August 4, 2020. The bid selected for the Lakeport service area and Title IIID program was received from the Lakeport Senior Center and approved at the August 26, 2020 Governing Board meeting.
- The contract period will be October 1, 2020 – June 30, 2021.
- Dena stated the Lakeport Senior Center is currently offering meals through delivery and Tai Chi classes are being held via zoom.
- Betsy inquired about who would be receiving funding in the Lakeport Service area, Dena explained that the funding covers Lakeport, Nice, Lucerne, Kelseyville, and vicinity.
- Tina stated she was excited to see the direction things are going and has high hopes for the future.

M/S Carre/Eileen All in Favor 0 Opposed

### 5. Public Expression

- Betsy stated the Lucerne Senior Center has been working with the Lakeport Senior Center to provide in home assistance to participants enrolled in the Home Delivered Meal Program, we have a vested interest in ensuring the in home component is fulfilled and would like to see that future monitoring includes full compliance with this program. Dena explained that Lakeport Senior Center is currently providing telephone reassurance to those clients, staff are not able to go into homes due to Covid-19 restrictions, but they are upholding regulations that have been provided by California Department of Aging.

### 6. Non-Timed Items

#### 6.1 Advisory Council Report

- Dena stated the next Advisory Council meeting will be held on October 2<sup>nd</sup>.

#### 6.2 Governing Board Members Report

- None

#### 6.3 AAA Staff Report

- Dena discussed the concerns about air quality, AAA staff polled the senior centers to inquire about inquiries they have had regarding the smoke. The majority of calls were received by the Middletown Senior Center and Lakeport Senior Center.
- Dena discussed the status of the Census in Lake and Mendocino Counties.
  - Lake County Social Services distributed flyers in back to school materials, and Meals on Wheels distributions. Door to door knocking will be happening through September 30<sup>th</sup> and then census operations end.
  - In Mendocino County the current self-response rate (SRR) is 54.8%, the final self-response rate for the 2010 Census was 68.2%.
  - 7 of 23 Mendocino County tracts have exceed their 2010 final SRR.

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- 8 of 23 Mendocino County tracts are within 5% of meeting their 2010 final SRR.
- An additional 5 of 23 tracts are within 10% of meeting their 2010 final SRR.
- The end date for the collection for responses is September 30<sup>th</sup>.
- Dena provided an update on the CARES Act funding that AAA is to receive. PSA26 has met the benchmark of reporting 25% of Families First HR 6201 expenditures required to receive 75% of the CARES Act funding allocation and will be reporting this to CDA on October 15<sup>th</sup>.
- Carol asked what the CARES Act funding will be used for, Dena explained that AAA is receiving funding for the Title IIIB, Title IIIC, and Title IIIE programs. AAA has not been informed on what the total will be of the 75% yet, but once PSA26 has expended the 75% allocated we will receive the other 25% of CARES Act funding. The CARES Act funding is expendable through September 30, 2021.
- Amber shared information on trainings that are being offered through Hospice and information on wellness classes being offered to seniors online, the information will be posted on the Social Services Facebook page.
- Carre asked Dena to discuss the Audit that was included in the meeting packet, Dena explained that there were no findings or questionable costs.

**Adjournment**

- Meeting was adjourned at 1:58 pm

**NEXT SCHEDULED MEETING**

1:30pm

October 22, 2020

Via Zoom