



**Lake County Clean Water Program  
Stormwater Management Work Group**  
Thursday 3-5 pm July 18, 2019  
Lake County Water Resources Conference Room  
3<sup>rd</sup> Floor

## Meeting Minutes

Call in: (707) 262-4553

1. Attendance

**In attendance:**

**Clear Lake: (remote) Adeline Brown, Marisa Hewitt**

**Lakeport: (in person) Bonnie Sharp**

**Lake County: (in person) Angela De Palma-Dow**

2. Review completed Trash Assessment - **noted and kudos to all involved**

a. Submitted July 3<sup>rd</sup>

b. Review Next Steps (surveys every two years)

3. Review and Recap TMDL timeline – **Angela will keep the team updated, but until then just keep working on those BMP inventories**

a. TSO submitted 7/12

b. Ready for your review & States review

4. Update on WRD Director Situation

a. Don't Panic!

b. Progress for CWP Agreement – **Probably around Sept 1st**

5. Revisit the organizational chart and bodies for Management Council Assignments

<document 1>

a. **Lake County Rep = ?** (default Scott De Leon?, but needs to be designated by the BOS) – **Angela will discuss with Scott who this should be**

b. District rep = EJ Crandell, Bruno alt. – **Will be requested when the agreement goes before the board**

c. Lakeport rep = Mireya Turner (she already called me and is excited to start)

d. **Clearlake rep = ? Action Item: Clear Lake folks will ask Alan Flora to bring this up at a council meeting and elect a representative from the council, Angela can be present to answer questions if needed**

e. Lake county Program coordinator = Angela D. Dow

f. Lakeport Program Coordinator = Bonnie, Kevin

g. **Clearlake Program Coordinator = Marisa / Adeline**

6. Revisit workgroup task managers <document 2>

a. Discuss this role / responsibility (From Meeting April 16)

b. PEOP / PIP = Kevin / Angela

c. IDDE = Adeline

d. CON / PCON = Bonnie

e. POLL / MUNI = **Mike Baker – Clear Lake folks will inform / remind Mike of this role & task**

f. TMDL = Angela

g. PEAIIP = Marisa

h. TRASH = Marina

7. Review and revise draft letters for workgroup recruitment

a. Interagency draft <document 3>

- b. Public Participation recruitment press release text <document 4>
  - c. Task managers provide highlighted section in DRAFT and add any other edits comments. – Angela discussed this task and reminded folks how to structure their descriptions.
  - d. **Action Item: For next meeting each coordinator needs to have their draft section turned in for review by the team**
8. Open Forum
- Action Items For next meeting:**
- Revisit and update timeline
  - Agreement Data / progress
  - Further discussion on Monitoring plan (November – March?), if state responds to TSO
  - Workgroup descriptions for interagency recruitment
  - Bylaws drafting, so a draft can be ready for the first meeting of Management Council (Oct – December?)
9. Next Meeting – CWP August 1<sup>st</sup>? **Action Item – Angela will send out meeting invite along with meeting minutes**
- a. Finalize letters for workgroups?
    - b. Don't forget year end reports due by Sept 30<sup>th</sup>!!! –Angela will send out required info over the few meetings