



**Lake County Clean Water Program
Stormwater Management Work Group
Thursday 3-5 pm November 7 2019
Remote Meeting – Via Zoom**

Meeting Minute

1. Welcome and Attendance
In Attendance Bonnie S, Angela D, Marissa H., Adeline B.
2. Reporting through SMARTS and status
 - a. Addressed unanswered Qs 59, 4, 95, 53, 47, 91, 97
 - b. Addressed some attachments for these items
3. Timeline updates
 - a. Getting bylaws drafted by next meeting, getting letters out in time for December
 - b. **Action Item:** By next Meeting have list of people to send letters to for workgroup contribution
 - c. First Meeting in January – need to set dates with Management Council members in December for first January Meeting
 - d. **Action Item:** Angela find Bonnie's by-laws draft and send out to group for review for before the next meeting
 - e. **Action Item:** Letter send out for Effectiveness explanation letter for Lakeport & Clearlake to include **DONE ready for report**
4. Status on letters & program factsheets
 - a. **Action Item:** Angela send Betsey's email to Bonnie to send draft PEOP / PIP factsheet for her review
5. Decision on submission of SMARTS – group will do final review and submit separate reports, and then each party will share reporting PDFs via email.
6. Open Forum
7. Next Meeting Thursday 21st, Nov – Zoom
 - a. Invite sent out by Angela
8. Adjourn