Meeting Minutes

1. Attendance
   County: Angela, Marina, and Daniella,
   Lakeport: Andrew
   Clearlake: Marisa, Adeline

2. Approve Minutes Sept 25th, Oct 17th, Nov 7th - ACTION: Angela will send out minutes for Sep 19 (pyrethroid meeting w /dept ag)

3. Review updated timeline (draft attached) – ACTION: Angela will resend out updated timeline to group

4. Review dates for first CWP MC meeting doodle poll
   a. Angela wants to send it out Monday 9th AM – Response by Dec 24th
   b. Month – January
   c. Tue – 28th
   d. Wed- 22nd, 29th
   e. Thurs - 30th
   f. Times - 4-6pm, 5-7pm, 3-5
   g. Above dates and times approved by group to include in doodle, LP council meetings are every 2nd and 4th Thursday evenings 6-8ish, LP are 1 & 3rd Tuesdays 6pm

5. Review workgroup recruitment letters & flyers – ACTION: Angela send out final version of invite letter to group
   a. Review Draft participant list – Finish and send to Angela by end of day Monday 9th
   b. Divide up plan to send out By December 11th with RSVP in the google form by Jan 10th - ACTION: Angela will send out final compiled contact list on Tuesday 10th to the group

   a. Assign sections to work on before January 3rd.
   b. ACTION: Add in definition for each workgroup
   c. ACTION: Read through and add any comments additional sections
   d. ACTION: By Laws meeting to work through document together Thurs Dec 12 2-3 after BMP meeting

7. Schedule TMDL Meeting – to discuss process for BMP inventory (DUE JAN 31st)
   a. Tues 10th after 1pm, or Thurs 12th after 1pm, or Mon 16th between 11-2
   b. Please bring your draft inventories
   c. ACTION: Adeline will check with Mike Baker on status of BMPs for Clearlake,
   d. ACTION: Angela will send meeting details to Bonnie and Kevin at LP for above meeting re: BMP inventories Thur 12 1-2pm

8. Next CWP meeting
   a. Evaluate Workgroups
   b. Review By Laws
   c. Prep Materials for CWP Meeting in January
d. December 19th 3-5 pm – Next Meeting for CWP

e. January 9th 3-5pm – Good day to review Materials packet for Management Council Members

f. January 16th 3-5 pm