



**Lake County Clean Water Program
Stormwater Management Work Group
Thursday 3-5 pm December 5 2019
REMOTE meeting – via Zoom**

Meeting Minutes

1. Attendance
County: Angela, Marina, and Daniella,
Lakeport: Andrew
Clearlake: Marisa, Adeline
2. Approve Minutes Sept 25th, Oct 17th, Nov 7th - ACTION: Angela will send out minutes for Sep 19 (pyrethroid meeting w /dept ag)
3. Review updated timeline (draft attached) – ACTION: Angela will resend out updated timeline to group
4. Review dates for first CWP MC meeting doodle poll
 - a. Angela wants to send it out Monday 9th AM – Response by Dec 24th
 - b. Month – January
 - c. Tue – 28th
 - d. Wed- 22nd, 29th
 - e. Thurs - 30th
 - f. Times - 4-6pm, 5-7pm, 3-5
 - g. Above dates and times approved by group to include in doodle, LP council meetings are every 2nd and 4th Thursday evenings 6-8ish, LP are 1 & 3rd Tuesdays 6pm
5. Review workgroup recruitment letters & flyers – ACTION: Angela send out final version of invite letter to group
 - a. Review Draft participant list – Finish and send to Angela by end of day Monday 9th
 - b. Divide up plan to send out By December 11th with RSVP in the google form by Jan 10th - ACTION: Angela will send out final compiled contact list on Tuesday 10th to the group
6. Review By-laws – Log into public google doc here <https://drive.google.com/file/d/1f-YOrf1uDM6ZT8RoY7XQeJhhpE-Tpavl/view?usp=sharing>
 - a. Assign sections to work on before January 3rd.
 - b. ACTION: Add in definition for each workgroup
 - c. ACTION: Read through and add any comments additional sections
 - d. ACTION: By Laws meeting to work through document together Thurs Dec 12 2-3 after BMP meeting
7. Schedule TMDL Meeting – to discuss process for BMP inventory (DUE JAN 31st)
 - a. ~~Tues 10th after 1pm~~, or ~~Thurs 12th after 1pm~~, or ~~Mon 16th between 11-2~~
 - b. Please bring your draft inventories
 - c. ACTION: Adeline will check with Mike Baker on status of BMPs for Clearlake,
 - d. ACTION: Angela will send meeting details to Bonnie and Kevin at LP for above meeting re: BMP inventories Thur 12 1-2pm
8. Next CWP meeting
 - a. Evaluate Workgroups
 - b. Review By Laws
 - c. Prep Materials for CWP Meeting in January

- d. December 19th 3-5 pm – Next Meeting for CWP
- e. January 9th 3-5pm – Good day to review Materials packet for Management Council Members
- f. ~~January 16th 3-5 pm~~