



Lake County Clean Water Program Management Council

Thursday 3-4:30 pm February 6, 2019
Conference Room B, Lake County Courthouse
255 N Forbes St., Lakeport, CA 95453

REMOTE access – via Zoom <https://zoom.us/j/353153987>
Call in +1(669)900-6833 Meeting ID 353 153 987

Meeting Minutes – DRAFT FOR APPROVAL

1. Welcome & Attendance
2. Introduction & Introductions
 - a. Management Council
 - b. Appoint Chair & Vice Chair
 - i. Chair- Mireya Turner & Vice Chair- Joyce Overton (Motion- Bruno Sabatier/
Second- Scott De Leon)
3. Background and History
 - a. MS4 Boundaries (Phase II)
 - i. Lakeport takes photos in Fall and Spring to compare for trash assessments
 - b. Agreement
 - c. Bylaws
 - i. Keep them functional and flexible
 - ii. Meeting dates and times should be within the agreement
 1. Designated first day of the quarter?
 2. At least one meeting in Clearlake per annual meeting schedule
 3. 3 months in between each meeting
 4. Exact days for the next year are provided in the ppt and reviewed later
in the agenda
 - iii. Remote call is acceptable for quorum attendance
 - iv. Define quorums
 1. At least four people in attendance to be able to take action
 2. Motion- Mireya Turner & Second- Bonne Sharp
 - v. Alternates (same voting rights as primaries)
 1. City of Clearlake- Russ Cramer
 2. City of Lakeport- George Spurr

- vi. Non-Quarterly meeting requirements
 - 1. As needed
 - 2. Emergency
 - vii. Preference on sharing information-
 - 1. Email
 - 2. Calendar invites
- 4. Workgroups
 - a. There will different people reporting to the committee
 - b. Want the public to interact
 - c. **Action Item- EAIP discussions in MC- no workgroup for this**
- 5. Roles & Responsibilities
 - a. State
 - i. SMARTS and permit communications
 - b. Management Council
 - i. Review ordinances (Betsy Cawn identified this as an important role)
 - 1. Requirements & Priorities
 - 2. Identifying modifications to ordinances
 - 3. Review existing permit
 - a. Big Requirements?
 - 4. Outdated items – that need immediate attention
 - ii. Public/ Educational Outreach
 - c. Workgroups
 - i. There are coordinators for each workgroup
 - ii. Workgroups will present their own strategic plan
- 6. 2020 Scheduling
 - a. Management Council Meetings
 - i. May 7, 2020 from 3:00 to 5:00
 - ii. August 6, 2020 from 3:00 to 5:00
 - 1. **Send out reports and attachments to review before this date**
 - iii. November 5, 2020 from 3:00 to 5:00
 - 1. Motion- Bruno Sabatier & Second- Joyce Overton
 - b. Other Special Dates

i. State reporting is due October 15, 2020

7. Public Comment

a. Terre Logsdon- Workgroups appointed by council?

i. Internal Agency and Public recruitment for workgroups

b. Action Item- Send out MS4 Annual Report and any other needed reports

i. Betsy would like a paper copy

ii. Angela Clarified that anyone that needs a digital or paper copy of materials can contact her and she will send it out Angela.depalma-dow@lakecountyca.gov

8. Adjourn

a. Motion- Bruno Sabatier & Second- Joyce Overton

Some additional important links:

Lake County Clean Water Program Website

http://www.lakecountyca.gov/Government/Directory/WaterResources/Programs_Projects/wp.htm

Lake County Clean Water Program Documents & Links

http://www.lakecountyca.gov/Government/Directory/WaterResources/Programs_Projects/wp/ProgramDocuments_Links.htm

Lakeport Clear Water Program Page

https://www.cityoflakeport.com/community_development/lake_county_clean_water_program.php