



**Lake County Clean Water Program
Stormwater Management Work Group**
Thursday 3-5 pm Sept 25 2019
City of Clearlake City Hall

Meeting MINUTES

1. Welcome and Attendance
In attendance:
Angela D. (WRD), Marina D. (WRD), Bonnie S. (Lakeport), Adeline B. (Clearlake), Dave S. (Clearlake), and Marisa (Clearlake)
2. Review of CWP Agreement status, next steps and Schedule
 - a. Hard Copy signatures – Angela will send over
Electronic copy will do, **ACTION ITEM:** Angela will make sure it gets to the right folks for signatures.
 - b. List of Management Council Members
 - i. Lake County Rep = EJ Crandell, Bruno Sabatier alt.
 - ii. District rep = Scott DeLeon or Designee
 - iii. Lakeport rep = Mireya Turner
 - iv. **Clearlake rep = ? ACTION ITEM:** Clearlake will put this item to the City Council and once selected, Clearlake to submit rep to SMARTS
 - v. Lake county Program coordinator = Angela D. Dow
 - vi. Lakeport Program Coordinator = Bonnie, Kevin?
 - vii. **Clearlake Program Coordinator = Mike B. / Adeline B.**
 - c. Submission to SMARTS
Angela will do this and inform co-permittees
 - d. Submission of County as co-permittee in SMARTS
Angela will make sure County registration gets completed in SMARTS
3. TSO TMDL Draft being reviewed
 - a. See updated MS4 TMDL Map to be added into TSO
Group reviewed map, Clearlake has drainage questions around Borax lake. Marina and Angela will look into it.
 - b. Tentative time table from Water Boards, October – November
4. Trash update – **TABLED for next meeting in October**
5. CWP Public Participation Work Group Recruitment (See Attached)
 - a. As a group review DRAFT recruitment letters for inter department participation and general public notices
 - i. PEOB / PIP = Kevin / Angela
 - ii. IDDE = Adeline
 - iii. CON / PCON = Bonnie
 - iv. POLL / MUNI = Mike Baker
 - v. TMDL = Angela
 - vi. PEAIP = Marisa
 - vii. TRASH = Marina
 - b. Final versions due by NEXT MEETING
As a group we reviewed the drafts and agreed for one general request letter of participation would be good, with each workgroup and check boxes provided and as we send the letters out, we select the workgroup we are asking the participant to be a part

- of. Then each letter will have an accompanying workgroup informational flyer / factsheet.
 - c. List of interdepartmental participants that should be included in the workgroup meetings due by NEXT MEETING **ACTION ITEM FOR ALL PARTIES**
 - i. Public participants will be recruited AFTER interdepartmental members identified
- 6. Upcoming projects for CWP – SMARTS REPORTING due October 15, and Submitting the agreement before then will help address a lot of the following
 - a. Review Time Table for Fall 2019
 - b. Reports to SMARTS due
 - i. Select Questions (48, 90, 91, 92, 93, 95, & 98) **Make sure all parties can get into SMARTS to see questions.**
 - ii. Outstanding reports are also due, but submitted agreement will satisfy that
 - iii. Year 2013 -2014 Report outstanding (NOV sent August 6th, 2019) – **ACTION ITEM for Angela is to find this report, if it exists in the CWP records.**
 - iv. Year 2014-2015 Report outstanding (NOV sent August 6th 2019)
 - c. Setting UP Management Council – **Meeting in January, communications in December with quarterly meetings every year.**
 - d. ByLaws –**Draft up in November so its ready for Management Council review in January**
 - e. Establishing working groups – **Send out recruitments November, selection and communications in December, list ready to present to MC in January**
 - f. TMDL assessment – **Will depend on response from waterboards TMDL**
 - g. MS4 Monitoring Plan
 - i. Review Pyrethroid results from meeting Thursday 19th
 - ii. **Make sure to use local knowledge and maps to identify the highest priority locations for where to sample. Decide on a sample plan during 2019-2020 to go into full effect 2020-2021 with baseline pyrethroid reporting to waterboards july 2021.**
- 7. Open Forum
- 8. **Next Meeting Thursday October 10th or 17th? 3pm Lakeport**
- 9. Adjourn