



Meeting Summary

Lake County Clean Water Program

Wednesday, September 19, 2018

Lake County Courthouse

Lake County Water Resources Conference Room

Lakeport, CA

Work Group – Attendance:

County of Lake:

Angela De Palma-Dow – Invasive Species Coordinator

David Cowan – WR Director

Melissa Tinsley – Secretary II

City of Lakeport:

Kevin Ingram – Community Development Director

Bonnie Sharp – Code Enforcement Technician

Andrew Britton – Compliance Officer II – Public Works Department

City of Clearlake:

Alan Pyeatt – Contract City Engineer

Meeting Called To Order – Introductions:

Angela De Palma-Dow, Invasive Species Coordinator, called the meeting to order at 3:05 p.m. and introductions were made.

Meeting Agenda and Minutes

3:05 p.m. Call meeting to order – Angela De Palma-Dow – Invasive Species Coordinator

1. Approval of Minutes from last meeting

- a. Vote first and seconded - Minutes approved

2. Review updated agreement and revisit Action Items

- a. Program structure and Organizational Chart review

- Program Management Council has at least one representative from each co-permittee. Co-permittees may include representatives from:
 - Storm Water Program Coordinators
 - Board of Supervisors
 - City Council
 - Program Workgroup Members Program

Management Council to meet quarterly with program/workgroups checking in on each topic for review and assessment.

- Programs and/or Workgroups include:
 - Public Education and Outreach
 - Public Participation/ Involvement
 - Illegal Discharge Detection and Elimination
 - Construction site storm Water Runoff Control
 - Post-Construction Storm Water Management
 - Pollution Prevention/ Good Housekeeping for Municipal Operations
 - Total Maximum daily load

- Program Effectiveness assessment and Improvement Plan
- b. **Condensing or elimination of workgroups**
Workgroups to check in and update Program Management Council on a priority basis. For instance, the newest MS4 requirement workgroups for TMDL, trash amendment, and Assessment and Effectiveness require more immediate attention. The programs/workgroups will meet and update as deadlines are pending or action is required.

Action Item (Agreement Amendments)

Section 3 should be simplified in the Agreement and be more detailed in the Bylaws

Section 5 –

5.01- remove

5.03- remove

5.04- amend wording to state “A collective budget for those aspects of the Program that are to be shared by all PARTIES of the Program (Program Budget) shall be developed by February 1st and presented to Program

Management Council for approval.”

Section 6 –

6.02- amend to state “This Agreement shall have a term of ten (10) years.”

3. Upcoming Deadlines

- a. SMARTS report submission – review SMARTS report from last year and complete the report for this year
- Need to submit request for joint submission for all co-permittees

Action Item

Have all co-permittees review last years SMARTS report and have their suggestions and amendments to Angela De Palma-Dow by October 1st. After Angela reviews and compiles final report, get it to County Council for signature.

b. TMDL Schedule Time Order due by January 2019

- Confirm how to assess the effectiveness of current BMPs to reduce sediment and total phosphorus

4. Funding options for sustaining Clean Water Program

- a. Check on other counties to see what strategies they use
- b. Review previous Clean Water Program structure as guideline

Action Items

- Review possibilities of implementing Impervious Surface Fee
- Review possibilities of implementing Stormwater as a utility (Storm Water Fee Credit Program)
- Review possibilities of implementing Prop 1 Funding
- Draft joint submission request letter. Letter will be sent around to co-permittees for approval by Angela (Lake County) with goal to get the final sent to Central Valley SWRCB before the end of the year, but as close to October reporting period as possible.
- City of Lakeport to share their current Impervious Surface Fee Ordinance to both City of Clear Lake and County of Lake.

5. Review Action Items for each party and schedule next meeting

Next meeting scheduled for October 18, 2018 at 3:00 p.m.

6. Adjournment

Meeting Adjourned at 4:50 p.m. by Angela De Palma-Dow – Invasive Species Coordinator