Meeting Summary
Lake County Clean Water Program
Wednesday, September 19, 2018
Lake County Courthouse
Lake County Water Resources Conference Room
Lakeport, CA

Work Group – Attendance:
County of Lake:
   Angela De Palma-Dow – Invasive Species Coordinator
   David Cowan – WR Director
   Melissa Tinsley – Secretary II
City of Lakeport:
   Kevin Ingram – Community Development Director
   Bonnie Sharp – Code Enforcement Technician
   Andrew Britton – Compliance Officer II – Public Works Department
City of Clearlake:
   Alan Pyeatt – Contract City Engineer

Meeting Called To Order – Introductions:
   Angela De Palma-Dow, Invasive Species Coordinator, called the meeting to order at 3:05 p.m. and introductions were made.

Meeting Agenda and Minutes

3:05 p.m. Call meeting to order – Angela De Palma-Dow – Invasive Species Coordinator

1. Approval of Minutes from last meeting
   a. Vote first and seconded - Minutes approved

2. Review updated agreement and revisit Action Items
   a. Program structure and Organizational Chart review
      • Program Management Council has at least one representative from each co-permittee. Co-permittees may include representatives from:
         - Storm Water Program Coordinators
         - Board of Supervisors
         - City Council
      - Program Workgroup Members Program
      Management Council to meet quarterly with program/workgroups checking in on each topic for review and assessment.
      • Programs and/or Workgroups include:
         - Public Education and Outreach
         - Public Participation/ Involvement
         - Illegal Discharge Detection and Elimination
         - Construction site storm Water Runoff Control
         - Post-Construction Storm Water Management
         - Pollution Prevention/ Good Housekeeping for Municipal Operations
         - Total Maximum daily load
b. **Condensing or elimination of workgroups**
Workgroups to check in and update Program Management Council on a priority basis. For instance, the newest MS4 requirement workgroups for TMDL, trash amendment, and Assessment and Effectiveness require more immediate attention. The programs/workgroups will meet and update as deadlines are pending or action is required.

**Action Item (Agreement Amendments)**
Section 3 should be simplified in the Agreement and be more detailed in the Bylaws
Section 5 –
5.01- remove
5.03- remove
5.04- amend wording to state “A collective budget for those aspects of the Program that are to be shared by all PARTIES of the Program (Program Budget) shall be developed by February 1st and presented to Program Management Council for approval.”
Section 6 –
6.02- amend to state “This Agreement shall have a term of ten (10) years.”

3. **Upcoming Deadlines**
   a. SMARTS report submission – review SMARTS report from last year and complete the report for this year
      - Need to submit request for joint submission for all co-permittees
   b. TMDL Schedule Time Order due by January 2019
      - Confirm how to assess the effectiveness of current BMPs to reduce sediment and total phosphorus

4. **Funding options for sustaining Clean Water Program**
   a. Check on other counties to see what strategies they use
   b. Review previous Clean Water Program structure as guideline

**Action Items**
- Review possibilities of implementing Impervious Surface Fee
- Review possibilities of implementing Stormwater as a utility (Storm Water Fee Credit Program)
- Review possibilities of implementing Prop 1 Funding
- Draft join submission request letter. Letter will be sent around to co-permittees for approval by Angela (Lake County) with goal to get the final sent to Central Valley SWRCB before the end of the year, but as close to October reporting period as possible.
- City of Lakeport to share their current Impervious Surface Fee Ordinance to both City of Clear Lake and County of Lake.
5. **Review Action Items for each party and schedule next meeting**  
   Next meeting scheduled for October 18, 2018 at 3:00 p.m.

6. **Adjournment**

   Meeting Adjourned at 4:50 p.m. by Angela De Palma-Dow – Invasive Species Coordinator