



**Lake County Clean Water Program
Stormwater Management Work Group**
Thursday, January 17th, 2019 3:00pm
Water Resources Conference Room
County Courthouse,
255 N. Forbes Street, Lakeport, CA

Work Group – Attendance:

County of Lake:

David Cowan – WR Director
Marina Deligiannis – WR Program Coordinator
Angela De Palma-Dow – Invasive Species Coordinator

City of Lakeport:

Kevin Ingram – Community Development Director
Bonnie Sharp – Code Enforcement Technician

City of Clearlake:

(Remote) Doug Herren – Public Works Director
(Remote) Chris Shaver – Incoming Public Works Director

Meeting Called To Order:

Angela De Palma-Dow, Invasive Species Coordinator, called the meeting to order at 3:08pm

Meeting Agenda and Minutes

- 1. Welcome and Introductions**
- 2. Approval of Minutes from last meeting**
 - a. No meeting in December, November Meeting Minutes approved
- 3. Update on current status of CWP administration**
 - a. JPA Agreement Status – David has budget clarification
 - i. Angela sent updated agenda with timeline and most current version of agreement to group before the meeting
 - ii. Allen made adjustments to update current permit for City of Clearlake
 - iii. **ACTION ITEM:** Agreement needs to be finalized and then David will take Agreement to Anita for discussion and approval.
 - iv. Identify working groups / roles
 1. Removed specific roles of work groups and instead put in description of work groups in by-laws
 2. Goal: Don't get bogged down, work group goal vs. oversee working committee
 - v. Budget
 1. David: County still has limit funding, we are each supposed to allocate on certain amount. What is that supposed to be spent on?
 2. Doug: For work groups. Assessment fee for District (counts as contribution)
 3. Refer to specific contribution of each agency
 4. Misunderstanding on fund allocations

- vi. **ACTION ITEM:** Get someone with knowledge and experience to serve on Management Advisory Council (Board), reach out to Rob (BOS) or Will Evans
- vii. Goal for completion of JPA Agreement, no later than **end of March**
 - 1. Review comments from David and get Anita's approval
 - 2. **ACTION ITEM (NEXT STEPS):** Get the draft JPA, send it out for final comments and set return date for comments
- viii. Need to item out what budget will be spent on and what the budget will look like
 - 1. No files on previous budget allocation for CWP
 - 2. **ACTION ITEMS:** list out what we expect we will have to be responsible for cost wise and then we can prioritize budget

4. Joint Submission status in SMARTS

- a. Cities of Lakeport and Clearlake are now listed as co-permittees
 - i. They need to request access for data entry via SMARTS
 - ii. Individuals under co-permittees can each create an individual account
 - iii. We will still be submitting Annual Reports the way that we have been doing through SMARTS
- b. Chris from City of Clearlake will be replacing Alan Pyeatt as Stormwater Representative
- c. Public discharge / water complaints options
 - i. Can we advertise these as a way to get info from the public and to show we are still active in this program
 - ii. City of Lakeport updating entire website and updating new materials for CWP – the Complaint Form will also be on website
 - 1. **ACTION ITEMS:** Bonnie to send link to County and Lakeport once website is updated
 - 2. County of Lake updating content on website as well – will send our notice when updated and functional
 - 3. Make sure connectivity between all agencies is current, consistent with information on CWP
- d. Chris received voicemail from Darla at DWR about technical assistance for Proposition 1 Proposal
 - i. Next round of grants for Prop 1 open in June, if technical assistance needed, let Darla know ASAP

5. General Plans for New Year, Review of Timeline, and Anticipated Activities

- a. Based off of November meeting and timeline draft write up
 - i. Will be submitted with TMDL TSO
 - ii. This is a draft/preliminary version (it will be expanded)
 - iii. Water Board liked the timeline split up
 - iv. **ACTION ITEMS:** Additions and Comments needed **by next meeting** on program timeline
 - 1. Minor changes from Nov meeting draft, Angela split up "TMDL Tasks"
- b. For purpose of CWP make sure items are met before summer meetings, and work groups are formed vs time scheduled order
- c. Need to prioritize sediment loading areas
 - i. Clearlake has a lot of sediment loading from bridge; but not in jurisdiction of city
- d. How can we incorporate Yolo County Flood Control?
 - i. Contact Kathy S to see how much money is going to them
 - ii. See if they can offer technical assistance?

6. TMDL Time Schedule Order Activities

- a. Was due on 1st, deadline extended until **Feb 31st**
- b. **ACTION ITEMS:** Angela to resend list of sources and template to Lakeport and Clearlake **UPDATED: ANGELA DID THIS ON JANUARY 22nd, 12:10pm.**
- c. Review of Angela phone call w/ WB 1pm Thursday 17
 - i. Wants know if submitting TSO jointly or separately?
 - 1. Draft TSO: Submit all
 - 2. Angela to make sure everyone has enough information to complete TSO
 - 3. **UPATED: Still getting directions from the waterboards**
- d. Brainstorm ways of “quantifying WL of sediment & TP”
- e. TSO review to occur in February CWP meeting
 - i. **ACTION ITEM:** Everyone work on TSO until next meeting, main focus for February meeting will be TSO
 - ii. Whole point of TSO is to eventually get public comment so be prepared for that
 - iii. **ACTION ITEM:** Angela will send a TSO draft to team of what she has by **Feb 15th (changed from 1st by Angela after additional discussions with the waterboard, and this could change depending on further discussions with waterboards)**

7. Item EAIP from MS4 program

- a. Late in compliance - Due with last report (Year 5)
- b. A Template exists, County has limited staff/expertise to complete, we don't have to follow template but it is recommended we follow as closely as possible
- c. County submitted letter via SMARTS explaining our tardiness of this report due to recent fires in County
- d. Can use this to help develop next SWMP
- e. Possible to hire this item out? Split costs? Need to get RFP for work
- f. Look to Sonoma/ Mendocino/Napa Example
 - i. Might be difficult squeezing money out of jurisdictions
 - ii. Interested in hearing Anita's take for guidance
 - iii. Would this fall under prop 1?
 - iv. We might just want to write one of our own? How closely will they look into this? How much did it cost? We need to weigh all variables (penalties, costs, resources, etc.)
 - v. Need to identify funding source
 - vi. **ACTION ITEM:** Someone to reach out to Napa/Sonoma/Marin to identify pricing and timeline of report **UPDATED: Angela reached out to the BASMAA Phase II committee Chair Rob Carson (Marin County) on Monday 28th. Waiting for reply.**
 - vii. We need to be cautious of what we are committing ourselves into as well as acknowledging the requirements we are and we are not meeting.
 - viii. **ACTION ITEM:** Kevin will reach out to Chris Watt in Mendocino

8. Schedule separate meeting for Trash Provisions – Extension due in July

- a. Extension due in July – updated map
- b. **ACTION ITEM:** Everyone check to make sure they have updated resources
- c. Meeting **Thursday Feb 7th 3pm** w/ Yuliya O. (WRD)
 - i. This will focus on trash
 - ii. City of Clear Lake
 - iii. Share any materials to Angela prior
 - iv. **ACTION ITEM:** Send all updated names of CWP team to Angela ASAP so Angela can send to Clearlake **DONE**

- v. **ACTION ITEM:** Lake County will share materials for Assessment before Feb 7th meeting

- 9. **Next meeting: Thursday February 21st 3pm-5pm, City of Clearlake**
 - a. **Following Meeting: Thursday, February 21st 3-5pm, City of Lakeport**

10. Open Forum

Meeting Adjourn: 4:47pm