



**Lake County Clean Water Program – Minutes  
Stormwater Management Work Group  
Thursday, March 21, 2019 3:00pm  
Conference Room  
Lakeport City Hall,  
225 Park St, Lakeport, CA**

**Work Group – Attendance:**

County of Lake:

Angela De Palma-Dow: Invasive Species Program Coordinator  
Marina Deligiannis: WR Program Coordinator

City of Lakeport:

Bonnie Sharp: Code Enforcement Technician  
Kevin Ingram: Community Development Director

City of Clearlake:

(remote) Marisa Hewitt: CA Engineering Company, representing City of Clear Lake

**Meeting Called to Order:**

Angela De Palma-Dow, invasive Species Coordinator, called the meeting to order at 3:15 pm

**Meeting Minutes**

1. Welcome and Introductions
2. Approval of March 7<sup>th</sup>
3. Review of outstanding items
  - a. CWP Agreement final version passed County Legal, on its way to BOS
    - i. **ACTION ITEM:** Send final agreement to Allen requesting document to go to City Council. **UPDATE: Sent 3/28/2019**
  - b. Next steps? Timeline?
    - i. **ACTION ITEM:** Send final agreement around to both Councils and BOS for simultaneous approval.
  - c. Reach out to CWP advisory group BOS rep E.J. Crandell
    - i. **ACTION ITEM:** Reach out to new County BOS rep for CWP, Lakeport and Clearlake after next meeting when Management Council organization has been established.
  - d. Revisit Schedule for By-Laws and Workgroups
    - i. Identify → Main management Council, Work Groups, Advisory Groups
    - ii. Make sure websites are up to date
  - e. Drain Markers – Proposal to FW Meeting March 21<sup>st</sup> 6pm
    - i. Collaboration from Lakeport & Clearlake?
    - ii. Where do we have markers placed / where do we want to place these?
    - iii. **UPDATE: FW Advisory Group wants a formal proposal with budget and would like to see a more comprehensive outreach / education campaign to accompany the purchase and installation of these markers.**
4. New Items

- a. IDDE requirements & protocols for MS4 areas
  - b. Discussion for Reporting and response of illegal discharges
    - i. Report required for each spill and a compiled file of all spill reports
    - ii. When a report of a spill goes to the State, CC Angela
    - iii. What is Clearlake's protocol on spill reports?
  - c. Lake Count IDDE system (Forms attached)
  - d. Oil Spill Response Trailer – May training
    - i. Lakeport
- 5. Review of item list & minutes from trash meeting March 7<sup>th</sup>**
- a. County cannot do Lakeport's mapping
  - b. County sent examples of Goleta plan
  - c. County drafted preliminary Plan outline / plan narrative
  - d. County will work internally with Lon and Yulia to identify what is missing from previous assessment and what gaps remain, list will be available next meeting
    - i. Internal meeting April 1<sup>st</sup>
  - e. Next meeting team needs to establish timeline for project completion.
    - i. **ACTION ITEM:** Angela to reach out to City of Clearlake to see available room for April 4<sup>th</sup> 3:00 – 5:00 pm meeting **UPDATE: Room is booked for 2-4pm April 4<sup>th</sup>. Bonnie from Lakeport, Angela and Marina from county expected to attend.**
  - f. County will have streamline protocol for team to complete assessments.
    - i. Review next meeting after maps meeting
      - 1. Section 3 vs. Section 2 for proposed outline → Section 3 is preferred route for plan format with three co-permittees
    - ii. Confirm outline at April 4<sup>th</sup> meeting
    - iii. Continue to search for rural communities for examples
- 6. Open Forum**
- 7. Next CWP – Proposed Meeting**
- a. Thursday April 4<sup>th</sup> (City of Clear Lake)
    - i. Meeting Focus: **Trash & TMDL requirement updates.**
  - b. Thursday, April 25<sup>th</sup> (City of Lakeport)
    - i. Meeting focus: check in CWP, structure, governing bodies, etc.
- 8. Meeting Adjourn: 5:00 pm**