



## COUNTY OF LAKE

### HEALTH SERVICES DEPARTMENT

Division of Environmental Health  
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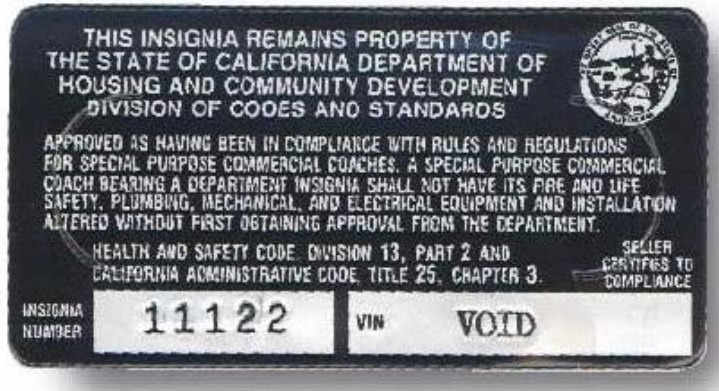


## Mobile Food Facility Requirements

In order to obtain an annual permit to operate from the Division of Environmental Health (EH) for a Mobile Food Facility (MFF) the following steps must be completed:

1. Contact the local zoning/planning department for your intended operating location prior to submitting your mobile food facility plans:
  - Within city limits of Lakeport- City of Lakeport Community Development Department-Planning Division (707) 263-5613
  - Within city limits of Clearlake- City of Clearlake Planning & Zoning Department (707) 994-8201
  - Unincorporated areas of the County- Lake County Community Development-Planning Division (707) 263-2221
2. Present your completed plan check application along with your payment of appropriate fees (see Fee Schedule) to our office. If you are a veteran and will not be selling alcohol, fees will be waived. However, a verification of your DD214 for Honorable Discharge is required.
3. Provide two (2) complete sets of scaled plans with your plan check application:
  - The plan must demonstrate the location of sinks, all equipment, water heater,
  - gallonages of hot water, potable water storage, and waste water capacity
  - You must include equipment specification sheets with your plan
  - Please include your proposed menu of all foods offered and a copy of your signed commissary agreement.
  - A vehicle data sheet will need to be provided
  - Food Safety Certification and
  - Food Handler cards

**Note:** If you are going to prepare food inside the mobile food facility (MFF), you must obtain a Special Purpose Commercial Coach Insignia from the California Department of Housing and Community Development (HCD) on the vehicle (see example below). The insignia certifies that the MFF meets construction, electrical, plumbing and fire safety requirements. Contact HCD at (916) 255-2501 for more information. **Note: The HCD issued insignia is required PRIOR to obtaining approval from Environmental Health.**



4. Present your completed application and fees for a permit to operate along with the appropriate payment to our office. Also include the following:
  - Valid driver's license for all proposed drivers
  - Vehicle registration
5. Contact our office to schedule a Pre-Opening inspection of your vehicle.