

**MINI-GRANT SERVICES AGREEMENT BETWEEN THE COUNTY OF LAKE
AND HOSPICE SERVICES OF LAKE COUNTY FOR FISCAL YEAR 2021-22**

This Agreement is made and entered into by and between the County of Lake, hereinafter referred to as “County”, and HOSPICE SERVICES OF LAKE COUNTY, hereinafter referred to as “Contractor”, collectively referred to as the “parties”.

WHEREAS, County provides mental health services to residents of Lake County; and

WHEREAS, Contractor has designated Cindy Sobel as the Fiscal Agent in this Agreement; and

WHEREAS, Contractor has the expertise to develop prevention-oriented activities to address one of the following Key Community Needs and focus on one or more of the following Priority Populations:

Key Community Needs:

- Disparities in Access to Mental Health Services
- Psycho-Social Impact of Trauma
- At-Risk Children, Youth, and Young Adult Populations
- Stigma and Discrimination
- Suicide Risk and/or Prevention

Priority Populations:

- Trauma Exposed Individuals
- Individuals Experiencing the Onset of a Serious Mental Illness
- Children and Youth in Stressed Families
- Children and Youth at Risk of School Failure
- Children and Youth at Risk of Experiencing Juvenile Justice Involvement
- Underserved Cultural Populations

WHEREAS, this Agreement is being awarded pursuant to a proposal for Prevention Mini-Grant submitted by the Contractor, outlined in Exhibit A, entitled, “Scope of Services” attached and herein made part of this Agreement.

WHEREAS, Contractor has appropriate staffing and facilities necessary to provide mental health prevention services and desires to enter into this Agreement with County upon the provisions hereinafter set forth.

1.) COMPENSATION. Contractor has been selected by County to provide the services described hereunder in Exhibit “B” (Scope of Services), attached hereto. Compensation to Contractor shall not exceed **Two Thousand Five Hundred Dollars (\$2,500.00)**.

The County shall compensate Contractor for services rendered, in accordance with the provisions set forth in Exhibit “C” (County Responsibilities and Fiscal Provisions), attached hereto, provided that Contractor is not in default under any provisions of this agreement. Compensation to Contractor is contingent upon appropriation of federal, state and county funds.

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2.) **TERMINATION.** This Agreement may be terminated by mutual consent of the parties or by County upon 30 days written notice to Contractor.

In the event of non-appropriation of funds for the services provided under this Agreement, County may terminate this Agreement, without termination charge or other liability.

Upon termination, Contractor shall be paid a prorated amount for the services provided up to the date of termination.

3.) **MODIFICATION.** This Agreement may only be modified by a written amendment hereto, executed by both parties; however, matters concerning scope of services which do not affect the compensation may be modified by mutual written consent of Contractor and County executed by Lake County Behavioral Health Services Director.

4.) **NOTICES.** All notices between the parties shall be in writing addressed as follows:

County of Lake
Behavioral Health Services

PO Box 1024
Lucerne, CA 95458
Attn: Todd Metcalf, M.P.A.
Behavioral Health Services Director

Hospice Services of Lake County

1862 Parallel Dr
Lakeport, CA 95453

Attn: Kathleen Bradley
Bereavement Services Manager

5.) **EXHIBITS.** The Agreement Exhibits, as listed below, are incorporated herein by reference:

Exhibit A – Scope of Services
Exhibit B – Program Outline
Exhibit C – County Responsibilities and Fiscal Provisions
Exhibit D – Compliance Provisions

6.) **TERMS AND CONDITIONS.** Contractor warrants that it will comply with all terms and conditions of this Agreement and Exhibits, and all other applicable federal, state and local laws, regulations and policies.

7.) **INTEGRATION.** This Agreement, including attachments, constitutes the entire agreement between the parties regarding its subject matter and supersedes all prior Agreements, related proposals, oral and written, and all negotiations, conversations or discussions heretofore and between the parties.

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Executed at _____, California on _____.

LAKE COUNTY BEHAVIORAL
HEALTH SERVICES

HOSPICE SERVICES OF LAKE
COUNTY

Todd Metcalf

Todd Metcalf (Oct 29, 2021 14:10 PDT)

Todd Metcalf, M.P.A.
Behavioral Health Services Director

Cindy Sobel

Cindy Sobel (Oct 29, 2021 15:37 PDT)

Cindy Sobel
Director of Development

Date: _____

Date: _____

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EXHIBIT “A” – SCOPE OF SERVICES

The Contractor shall:

1. Provide prevention activity or activities which are defined in **Exhibit B**, in accordance with their application for mini-grant funding, which is attached and herein made part of this Agreement.
2. Include a “no-use” message in ALL activities funded under this grant and agree that any activity funded under this grant shall be alcohol- and drug-free.
3. LCBH requires grantees to submit: Reports 1) within 30 days upon completion of activity for a one-time event, 2) to include numbers served and narratives describing how the activity addressed the Key Community Needs and Priority Populations as defined in the Prevention and Early Intervention Mini-Grant Project guidelines, 3) using the County-provided Mental Health Services Act Program Project Report format.
4. Contractor shall not use funds from this grant to pay for and food, drink, or refreshments of any kind.
5. Indemnification-Hold Harmless. Indemnify and defend County and its officers, employees, and agents against and hold them harmless from any and all claims, losses, damages, and liability for damages, including attorneys’ fees and other costs of defense incurred by County whether for damage to or loss of property, or injury to or death of person, including properties of County and injury to or death of County officials, employees or agents, arising out of, or connected with Contractor’s operations hereunder or the performance of the work described herein, unless such damages, loss, injury or death is caused solely by the negligence of the County.
6. Automobile Liability Insurance. Contractor shall procure and maintain, at Contractor’s own expense during the term hereof, Comprehensive Automobile Liability Insurance, both bodily injury and property damage, on owned, hired, leased, and non-owned vehicles used in connection with Contractor’s business in an amount not less than Three Hundred Thousand Dollars (\$300,000.00) combined single limit coverage per occurrence. In addition to the above, the Contractor may obtain or purchase Event Insurance and include the cost in the proposed budget attached hereto and made part of this Agreement.

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7. In the performance of the work authorized under this Agreement, Contractor shall not unlawfully discriminate against any qualified worker because of race, religious creed, color, sex, national origin, ancestry, physical disability, mental disability, medical condition, marital status or age (over 40).
8. Expend all funds by **5/31/2022** and provide an accounting of all expenses incurred to County by **6/30/2022**. If the Contractor is found by the County to have expended funds provided under this Agreement for any purpose or purposes other than those specifically provided herein, if Contractor otherwise fails to comply with the terms and conditions of this Agreement, or if services are not rendered, Contractor will reimburse County in an amount equal to such expenditures.
9. Contractor agrees to advise County of any changes to the proposed services provided by Contractor during the term of this Agreement. County shall have the right to periodically review these aspects of Contractor's programs and to withdraw funding of said programs if County determines that such changes are not in the overall public interest of the County.

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EXHIBIT “B” – PROGRAM OUTLINE

It is our affirmation persons who survive those who have completed suicide have specific difficulties in the grieving process. Many times, those who experience loss and grief when encountering a loss due to a completed suicided are socially isolated, discriminated from social experiences or stigmatized because of social norms. It contributes to a person’s inability to relate suicide trauma to others based on a social bias either perceived or imposed upon by peers. A great number turn to negative coping mechanisms such as selfharm, drug and alcohol abuse, crime, or self-imposed isolation. Our “Bereavement Camp” will offer a nurturing, educational and supportive environment for persons within this population to re-build their foundations, learn to better communicate, access their feelings, thoughts by breaking the silence barrier helping them to find hope and prevent others from completing suicided. //

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EXHIBIT “C” – COUNTY RESPONSIBILITIES AND FISCAL PROVISIONS

A) The County shall pay \$2,500.00 to Cindy Sobel (Fiscal Agent) upon commencement of grant work outlined herein and approved within the prevention mini-grant application.

B) The County shall provide technical assistance upon request as may be required by recipient. In signing, we agree to the provisions of this PREVENTION MINI-GRANT SERVICES AGREEMENT.

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EXHIBIT “D” – COMPLIANCE PROVISIONS

This Agreement shall be governed by the laws of the State of California. It constitutes the entire Agreement between the parties regarding its subject matter. This Agreement supersedes all proposals, oral and written, and all negotiations, conversations or discussions heretofore and between the parties related to the subject matter of this Agreement.

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Wings of Hope One Day Bereavement Camp Youth & Family Suicide Survivors– Hospice Services FY 21-22

Final Audit Report

2021-10-29

Created:	2021-10-29
By:	Elise Jones (Elise.Jones@lakecountyca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiNC24jFQ7Shre9CiBM3NUdQstCbyrcRU

"Wings of Hope One Day Bereavement Camp Youth & Family Suicide Survivors– Hospice Services FY 21-22" History

-  Document created by Elise Jones (Elise.Jones@lakecountyca.gov)
2021-10-29 - 5:31:40 PM GMT- IP address: 208.91.28.66
-  Document emailed to Todd Metcalf (todd.metcalf@lakecountyca.gov) for signature
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-  Document e-signed by Todd Metcalf (todd.metcalf@lakecountyca.gov)
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