

COUNTY OF LAKE REGISTRAR OF VOTERS OFFICE



Candidate Handbook/Election Calendar
Superior Court Judge
& County Elective Offices

March 5, 2024
Presidential Primary Election

Questions? Contact
(707) 263-2372



COUNTY OF LAKE
Registrar of Voters Office

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MARIA VALADEZ
Registrar of Voters

LOURDES PANTALEON
Deputy Registrar of Voters

Dear Candidate,

This Candidate Handbook/Election Calendar is intended to provide general information and does not have the force or effect of law, regulation, or rule. It is distributed with the understanding that the Registrar of Voters of the County of Lake is not rendering legal advice or that it is a substitute for legal counsel.

It is your responsibility to seek legal counsel to assist in complying with applicable California laws, including the Elections and Government Codes.

You must complete the nomination process by the legal filing deadline established by law. The Registrar of Voters cannot make exceptions to the filing deadline, under any circumstance, and strongly encourages that all forms be filed in advance of the legal deadlines.

Please call us to schedule an appointment or to ask questions at (707) 263-2372 from 8:00 a.m. to 5:00 p.m., Monday through Friday.

We wish you the best of luck you!

Sincerely,

Maria Valadez
Registrar of Voters

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OFFICES ON THE MARCH 5, 2024 BALLOT

Party-Nominated Office	Term of Office
President of the United States	4 years

Voter Nominated Offices	Term of Office
United States Senator (Full Term)	6 years
United States Senator (Partial Term/Unexpired Term)	Remainder of the unexpired term
U.S. Representative in Congress, District 4	2 years
Member of the Assembly, District 4	2 years

Nonpartisan Offices	Term of Office	Jurisdiction
Judge of the Superior Court, Department 1	6 years	County
Judge of the Superior Court, Department 3	6 years	County
Judge of the Superior Court, Department 4	6 years	County
County Supervisor, District 1	4 years	Supervisorial District 1
County Supervisor, District 4	4 years	Supervisorial District 4
County Supervisor, District 5	4 years	Supervisorial District 5
Sheriff-Coroner	4 years	County

GENERAL QUALIFICATIONS FOR CANDIDATES

For All Offices

A person shall not be considered a candidate for, and is not eligible to be elected to, any state or local elective office if the person has been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes. Elec. § 20

Unless otherwise specifically provided, no person is eligible to be elected or appointed to an elective office unless that person is a registered voter and otherwise qualified to vote for that office at the time that Nomination Papers are issued to the person or at the time of the person's appointment. Elec. § 201

A person is eligible to hold an elective civil office if, at the time of election, the person is 18 years of age and a citizen of the state. Gov. § 1020(a)

A person is disqualified from holding any office upon conviction of designated crimes specified in the Constitution and laws of the State. Gov. § 1021

County or District Offices in General

"...A person is not eligible to a county or district office, unless he or she is a registered voter of the county or district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the appointment of the person. The board of supervisors or any other legally constituted appointing authority in a county or district may, if it finds that the best interests of the county or district will be served, waive the requirements of this section for an appointed county or district office." Gov. § 24001

Documentation to Establish Eligibility to Hold Elective Office

No person shall be considered a legally qualified candidate for any elective office with specified qualifications unless that person has filed, with the Registrar of Voters, a Declaration of Candidacy, Nomination Papers, or Statement of Write-In Candidacy, accompanied by documentation, including, but not necessarily limited to:

- ★ Certificates
- ★ Declarations "Under Penalty of Perjury"
- ★ Diplomas
- ★ Official Correspondence

Elec. § 13.5

Judge of the Superior Court

Term of Office

An elected Superior Court judge serves a 6-year term commencing on **January 6, 2025**, at 12:00 p.m.

Cal. Const., Art. II, § 20, Art VI, § 16(c); Gov. §§ 24200, 24201

Qualifications

- ★ Citizen of the U.S. and a registered voter.
- ★ Member of the State Bar or served as A California Judge for 10 years.

Cal. Const., Art. VI, §15; Elec. § 201

Filing Fee (nonrefundable) and Nomination Requirements

Annual Salary	Filing Fee (1% of Annual Salary)	Signatures-In-Lieu of Filing Fee	Value per signature	Signatures required for Nomination
\$232,399	\$2,323.99	2,585	\$0.899	20 to 40

All Candidates for Judge of the Superior Court Must File:

- ★ Declaration of Qualifications & Documentation (submit at time of filing Declaration of Intention)
- ★ Declaration of Intention (DOI), filing fee must be paid with DOI
- ★ Nomination Petitions (may be satisfied with Petition-in-Lieu)
- ★ Ballot Designation Worksheet (optional)
- ★ Declaration of Candidacy
- ★ Candidate Statement & Deposit (optional)
- ★ Statement of Economic Interests (Form 700)
- ★ Code of Fair Campaign Practices (optional)
- ★ Campaign Disclosure Forms (Form 501, Form 410, Form 460, etc.)

County Supervisor

Term of Office

An elected county supervisor serves a **4-year term** commencing on **January 6, 2025**, at 12:00 p.m.

Cal. Const., Art. II, § 20; Gov. §§ 24200, 24201, 25000

Qualifications

- ★ Citizen of the U.S. and a registered voter within the district for at least 30 days prior to the filing deadline.
- ★ Reside in the district during incumbency. Elec § 201; Gov. §§ 24001, 25041

Filing Fee (nonrefundable) and Nomination Requirements

Annual Salary	Filing Fee (1% of Annual Salary)	Supervisorial District	Signatures-In-Lieu of Filing Fee	Value per signature	Signatures required for Nomination
\$89,747.85	\$897.48	1	552	\$1.625	20 to 40
		4	531	\$1.691	
		5	592	\$1.515	

All Candidates for County Supervisor Must File

- ★ Declaration of Qualifications & Documentation (submit at time of issuance Nom/DOC)
- ★ Nomination Petitions (may be satisfied with Petition-in-Lieu)
- ★ Ballot Designation Worksheet (optional)
- ★ Declaration of Candidacy (DOC)
- ★ Candidate Statement & Deposit (optional)
- ★ Statement of Economic Interests (Form 700)
- ★ Code of Fair Campaign Practices (optional)
- ★ Campaign Disclosure Forms (Form 501, Form 410, Form 460, etc.)

Sheriff-Coroner

Term of Office

An elected Sheriff-Coroner serves a **4-year term** commencing on **January 6, 2025**, at 12:00 p.m.

CA Const II, § 20; Gov. §§ 24200, 24201, 25000

Qualifications

- ★ Citizen of the U.S. and a registered voter.
- ★ Meet one of the law enforcement experience and education requirements:
 - ☆ Possess an active or inactive advanced certification issued by the California Commission on Peace Officer Standards and training.
 - ☆ 1 year full time, salaried law enforcement experience, at least a portion of which shall have been accomplished within 5 years of filing; and a master degree from an accredited college or university
 - ☆ 2 years full time, salaried law enforcement experience, at least a portion of which shall have been accomplished within 5 years of filing; and a bachelor's degree from an accredited college or university.
 - ☆ 3 years full time, salaried law enforcement experience, at least a portion of which shall have been accomplished within 5 years of filing; and an associate degree (in arts or science), or the equivalent, from an accredited college or university.
 - ☆ 4 years full time, salaried law enforcement experience, at least a portion of which shall have been accomplished within 5 years of filing; and a high school diploma or the equivalent.

Elec. § 201; Gov. § 24004.3; Penal Code §§ 830.1, 830.2

Filing Fee (nonrefundable) and Nomination Requirements

Annual Salary	Filing Fee (1% of Annual Salary)	Signatures-In-Lieu of Filing Fee	Value per signature	Signatures required for Nomination
\$167,315.20	\$1,673.15	2,585	\$0.647	20 to 40

All Candidates for Sheriff-Coroner Must File

- ★ Declaration of Qualifications & Documentation (submit at time of issuance Nom/DOC)
- ★ Nomination Petitions (may be satisfied with Petition-in-Lieu)
- ★ Ballot Designation Worksheet (optional)
- ★ Declaration of Candidacy (DOC)
- ★ Candidate Statement & Deposit (optional)
- ★ Statement of Economic Interests (Form 700)
- ★ Code of Fair Campaign Practices (optional)
- ★ Campaign Disclosure Forms (Form 501, Form 410, Form 460, etc.)

RESIDENCE AND DOMICILE

To qualify for most offices, a candidate must be a registered voter of the district or division thereof. The following Elections Code sections will assist in determining residence:

§349. Residence and Domicile

- (a) "Residence" for voting purposes means a person's domicile.
- (b) The domicile of a person is that place in which his or her habitation is fixed, wherein the person has the intention of remaining, and to which, whenever he or she is absent, the person has the intention of returning. At a given time, a person may have only one domicile.
- (c) The residence of a person is that place in which the person's habitation is fixed for some period of time, but wherein he or she does not have the intention of remaining. At a given time, a person may have more than one residence.

§2021. Person Away for Temporary Purposes

- (a) A person who leaves his or her home to go into another state or precinct in this state for temporary purposes merely, with the intention of returning, does not lose his or her domicile.
- (b) A person does not gain a domicile in any precinct into which he or she comes for temporary purposes merely, without the intention of making that precinct his or her home.

§2023. Move to another state

If a person moves to another state, as a place of permanent residence with the intention of remaining there for an indefinite time, he or she loses his or her domicile in this state, notwithstanding that he or she intends to return at some future time.

§2027. Domicile of family; residence in trailer

The place where a person's family is domiciled is his or her domicile unless it is a place for temporary establishment for his or her family or for transient objects. Residence in a trailer or vehicle or at any public camp or camping ground may constitute a domicile for voting purposes if the registrant complies with the other requirements of this article.

§2031. Homeowner's property tax exemption; renter's tax credit; driver's license

If a person has more than one residence and that person maintains a homeowner's property tax exemption on the dwelling of one of the residences pursuant to Section 218 of the Revenue and Taxation Code, there shall be a rebuttable presumption that the residence subject to the homeowner's property tax exemption is that person's domicile. However, this presumption shall not apply in the event any other residence is listed as the person's current residence address on any driver's license, identification card or vehicle registration issued to that person by, and on file with, the Department of Motor Vehicles.

If a person has more than one residence and that person claims a renter's tax credit for one of the residences pursuant to Section 17053.5 of the Revenue and Taxation Code, there shall be a rebuttable presumption that the residence subject to the renter's tax credit is that person's domicile. However, this presumption shall not apply in the event any other residence is listed as the person's current residence address on any driver's license, identification card, or vehicle registration issued to that person by, and on file with, the Department of Motor Vehicles.

This section shall not be applicable to state or federal elected officials.

INCOMPATIBILITY OF OFFICES

EC § 8003 & Gov. §§ 87100, 87103

The Political Reform Act does not prohibit any officeholder from holding multiple offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city council member, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

Below please find an excerpt of an opinion by the California Attorney General's office regarding "The Prohibition Against Holding Incompatible Offices":

"The prohibition against holding incompatible offices concerns a potential clash of two public offices held by a single official. Typically, the prohibition manifests itself when one office exercises jurisdiction over the other office. Thus, the prohibition concerns a conflict between potentially overlapping public duties residing in a single officer..."

Government Code Section 1099 defines incompatibility of offices as:

- (a) A public officer, including, but not limited to, an appointed or elected member of a governmental board, commission, committee, or other body, shall not simultaneously hold two public offices that are incompatible. Offices are incompatible when any of the following circumstances are present, unless simultaneous holding of the particular offices is compelled or expressly authorized by law:
 - (1) Either of the offices may audit, overrule, remove members of, dismiss employees of, or exercise supervisory powers over the other office or body.
 - (2) Based on the powers and jurisdiction of the offices, there is a possibility of a significant clash of duties or loyalties between the offices.
 - (3) Public policy considerations make it improper for one person to hold both offices.
- (b) When two public offices are incompatible, a public officer shall be deemed to have forfeited the first office upon acceding to the second. This provision is enforceable pursuant to Section 803 of the Code of Civil Procedure.
- (c) This section does not apply to a position of employment, including a civil service position.
- (d) This section shall not apply to a governmental body that has only advisory powers.
- (e) For purposes of paragraph (1) of subdivision (a), a member of a multimember body holds an office that may audit, overrule, remove members of, dismiss employees of, or exercise supervisory powers over another office when the body has any of these powers over the other office or over a multimember body that includes that other office.
- (f) This section codifies the common law rule prohibiting an individual from holding incompatible public offices.

For any questions about whether two public offices which you hold or seek to hold would be considered incompatible, please contact the Attorney General's office at (800) 952-5225 or visit their website, www.oag.ca.gov. For further information about potential conflicts of interest, contact the Fair Political Practices Commission (FPPC) at (866) 275-3772 or visit their website, www.fppc.ca.gov.

ELECTION CALENDAR OF EVENTS

The materials contained in this calendar represent the research of the Registrar of Voters. The contents of this calendar and any legal interpretations contained herein are not to be relied upon as being correct either factually or as a legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader's risk.

Dates	Events
Sept 14 (Th) E-173	Nov 8 (W) E-118 Petition-in-Lieu (PIL) of Filing Fee period. Elec. §§ 8061, 8105, 8106
Oct 9 (M)	Office Closed – Indigenous People's Day
Oct 30 (M) E-127	Nov 8 (W) E-118 Declaration of Intention (DOI) period for Judicial candidates ONLY. Filing fee and PILs due at filing. Elec. §§ 8023(a), 8105(b)
Nov 10 (F)	Office Closed – Veterans Day
Nov 9 (Th) E-117	Nov 13 (M) E-113 Extension of Declaration of Intention period for Judicial candidates ONLY, if incumbent does not file. Elec. §8023(b)
Nov 13 (M) E-113	Dec 8 (F) E-88 5:00 p.m. Nomination/Declaration of Candidacy period. Elec. § 8020 Filing Fees shall be paid at the time that Nomination Papers are obtained (judicial candidates pay at time of DOI filing). Elec. § 8105 Ballot Designation Worksheet shall be filed when the Declaration of Candidacy is filed. Elec. § 13107.3(b) A Candidate Statement of Qualifications shall be filed when Nomination Papers are returned for filing but no later than 5:00 p.m. of the 88 th day before the election. Elec. § 13307(a)(2) Statement of Economic Interests (Form 700) for candidates must be filed between these dates. Gov. §§ 87200 - 87203, 87500
Nov 23 (Th)	Nov 24 (F) Office Closed – Thanksgiving Holiday
Dec 6 (W) E-90	First day for temporary political signs. <i>To place signs within the city limits of Clearlake or Lakeport contact the City Clerk of respective city.</i> <small>County Ord. Code § 21-45.3(x)1; State Outdoor Advertising Act § 5405.3</small>
Dec 6 (W) E-90	March 5 (Tu) E-0 24-Hour contribution reporting period. (Forms 496/497). Gov. § 84203, 82036
Dec 9 (Sa) ¹ E-87	Dec 13 (W) E-83 5:00 p.m. Extension of Nomination/Declaration of Candidacy period for anyone other than the incumbent. (If no Incumbent, then no extension). Elec. §§ 8100, 8105, 10516 For Judicial Candidates see Elections Code 8204.
Dec 14 (Th) E-82 11:00 a.m.	Randomized Alphabet Drawing. Elec. §§ 13111, 13112

¹ The Registrar of Voters office will be closed Saturday, December 9, 2023, and Sunday, December 10, 2023.

Dec 25 (M)	Dec 29 (F)	Office Closed – Winter Holiday
Jan 1 (M)		Office Closed – New Year’s Eve
Jan 5 (F) E-60	Jan 20 (Sa)² E-45	Issue 60-day ballots to Military/Overseas voters between these dates. Military/Overseas requests received after these dates will be issued as soon as practical. 52 U.S.C. § 202302 (Move Act); Elec. §§ 300(b), 3101 – 3103, 3105, 3114
Jan 8 (M) E-57	Feb 20 (Tu) E-14	Statement of Write-in Candidacy filing period. Elec. § 8600 et seq
Jan 15 (M)		Office Closed – Martin Luther King Jr. Day
Jan 25 (Th) E-40	Feb 13 (Tu) E-21	State Voter Information Guides will be mailed directly to voters by the Secretary of State. Elec. § 9094(a)
Jan 25 (Th) E-40	Feb 24 (Sa) E-10	The Registrar of Voters will mail County Voter Information Guides between these dates Elec. §§ 13300, 13303, 13304, 14282
Jan 25 (Th) E-40		First Pre-Election statement due.
Jan 31 (W) Date fixed by law		Semi-Annual Campaign Statement Due. Gov’t §§ 84200, 84218
Feb 5 (M) E-29		Beginning this day, all eligible registered voters will be mailed a Vote-by Mail ballot. Elec. §§ 3000.5, 3001, 3003, 3005, 3010
Feb 5 (M) E-29		All county elections officials may begin to process Vote-by-Mail ballot return envelopes. Elec. § 15101(a)
Feb 19 (M)		Office Closed – President’s Day
Feb 20 (Tu)³ E-15-E-14		Last Day to Register to Vote (15-Day Close of Registration). 52 U.S.C. § 202302 (Move Act). Elec. §§ 300(b), 321, 2102, 2170, 3000.5, 3001, 3010, 3102, 3206
Feb 21 (W)⁴ E-14 E-13	Feb 27 (Tu) E-7	New residents can register to vote between these dates. New resident shall vote a new resident’s ballot in that office and is eligible to vote for only president and vice president. Elec. §§ 332, 3400
Feb 21 (W)⁵ E-14 E-13	Mar 5 (Tu) E-0	New citizens are eligible to register and vote at the county elections office between these dates. New citizens shall provide proof of citizenship. Elec. § 15101(a)
Feb 21 (W)⁶ E-14 E-13	Mar 5 (Tu) E-0	Conditional registration (Same Day Registration) is available for voters who did not register by the 15-day registration deadline. Voters may conditionally register and cast a provisional ballot between these dates. Elec. § 2170

² The Registrar of Voters office will be closed Saturday, January 20, 2024, and Sunday, January 21, 2024.

³ Date falls on state holiday, it moves to the next business day.

⁴ Due to voter registration deadline (E-15) falling on a State Holiday, new resident voter registration period begins on E-13

⁵ Due to voter registration deadline (E-15) falling on a State Holiday, new citizen registration period begins on E-13

⁶ Due to voter registration deadline (E-15) falling on a State Holiday, conditional voter registration period begins on E-13

Feb 22 (Th) E-12	Second Pre-Election statement due.
Mar 5 (Tu) E-0	ELECTION DAY Polls will be open from 7:00 a.m. to 8:00 p.m. Beginning at 8:00 p.m. and continuously until completed, county elections officials shall conduct the semifinal official canvass of votes and report totals to the Secretary of State at least every two hours. Elec. §§ 1000, 10541, 14212, 15150, 15151
Mar 5 (Tu) E-0	24-hour contribution reporting period ends. Gov't §§ 82036, 84203 – 84204, 85309
Mar 7 (Th) E+2	Official Canvass shall commence no later than the first Thursday following the election. Elec. § 15301
Mar 12 (Tu) E+7	Last day to accept vote-by-mail ballots that are POSTMARKED on or before Election Day and received by this date. Elec. §§ 3011, 3017, 3020
Mar 13 (F) E+8	Last day to accept Unsigned Identification Envelope Statements or Signature Verification Statements. Elec. § 3019
Apr 4 (Th) E+30	The Registrar of Voters must complete the Official Canvass within 30 days of the election. The elections official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors. Elec. §§ 10550, 15301, 15372, 15400, 15401
Apr 12 (F) E+38	Approximately by this date, the county elections official will prepare and deliver to each person elected or nominated under its jurisdiction, a Certificate of Election or nomination signed by the Registrar of Voters. Elec. §§ 145, 8146, 15401
30 Days After Assuming Office	All newly election officials must complete and file a Statement of Economic Interests (Form 700) within 30 days of assuming office. Judges file with the Clerk of the Court. Members of the Board of Supervisors file with the Registrar of Voters. Sheriff-Coroner files with the County Clerk-Auditor Controller. Gov. §§ 87200, 87202, 87500
5 Days After Canvass	Within five (5) days after the completion of the official canvass, any voter may request a recount by filing a written request with the elections official and specifying which candidates and/or measures are to be recounted. “Completion of the canvass” shall be presumed to be the time when the elections official signs the certified Statement of Vote. Elec. §§ 15620-15634
Jan 31, 2026 Date Fixed by Law	Semi-Annual Campaign Statement Due Gov't §§ 84200, 84218

CANDIDATE FILING

Petition-in-Lieu of Filing Fee

A candidate may submit a petition containing signatures of registered voters to cover all, or a pro-rata portion of the filing fee. The Petition-in-Lieu of form must be obtained from the Registrar of Voters office beginning **September 14, 2023**, and filed no later than **5:00 p.m. on November 8, 2023**.

Any and all signatures appearing on the petition shall be counted towards the number voters required to sign a Nomination Paper. If a Petition-in-Lieu of Filing Fee petition contains a requisite number of valid nomination signatures, the candidate shall not be required to file Nomination Papers.

The Registrar of Voters' office will issue petitions for obtaining the minimum number of Signatures-in-Lieu of paying the Filing Fee. If the candidate requires an additional quantity of petitions, the candidate may duplicate a blank petition to obtain the desired quantity. Elec. §§ 8061, 8062, 8105, 8106

Signers

Any registered voter may sign a Petition-in-Lieu for any candidate for whom they are eligible to vote. Signers shall be registered voters in the district or political subdivision in which the candidate is to be voted on. For voter-nominated and nonpartisan offices, the signer does not need to be affiliated with the same political party as the candidate.

A signer shall at the time of signing the Petition-in-Lieu must personally affix his or her signature, printed name, and place of residence, including the street and number of the place of residence, and if no street or number for the place of residence exists, then a designation of the place of residence that will enable the location to be readily ascertained.

No voter shall sign more petitions for candidates than there are offices to be filled. If a voter signs more petitions than there are offices to be filled, the voter's signature will be valid only on the petition that was filed in the Registrar of Voters office first. Elec. §§ 100 (b) 8106, 8068, 8069

Superior Court Judges and candidates for Superior Court Judge are exempt from disclosing their address only on the Declaration of Intention and Declaration of Candidacy. Elec. §§ 8023, 8041, 17100

Do not use white out on any part of the Petition-in-Lieu, the use of white-out on a petition section automatically invalidates the signature.

Affidavit of Circulator

All petition circulators must complete, in their own hand, the printed name of the circulator, their residence address, and the dates between which all the signatures to the petition or paper were obtained.

Each declaration submitted pursuant to this section shall also set forth that the circulator circulated that section and witnessed the appended signatures being written; that according to the best information and belief of the circulator, each signature is the genuine signature of the person whose name it purports to be and that the circulator is 18 years of age or older. Elec. §§ 102, 104

Declaration of Intention – Judicial

Every candidate for a judicial office shall file a written and signed Declaration of Intention to become a candidate for that office on a form to be supplied by the Registrar of Voter's office. A candidate for a numerically designated judicial office shall state in his or her declaration for which office he or she intends to become a candidate. Declaration of Intention forms can be obtained from the Registrar of Voters office beginning **October 30, 2023**, and filed no later than **5:00 p.m. on November 8, 2023**.

Elec. § 8023(a)

Declaration of Intention Extension

If an incumbent fails to file a Declaration of Intention by the deadline, there will be an extension period during which any qualified person other than the incumbent may file but must do so no later than the first day for filing Nomination Papers.

Elec. § 8023(b)

Withholding Residence Address

No candidate for a judicial office shall be required to state his or her residential address on the Declaration of Intention or the Declaration of Candidacy. If the address is not stated on the Declaration of Intention, the address must be provided to the elections official for verification.

Elec. § 8023(c)

Filing Fee

The filing fee must be paid at the time the Declaration of Intention is filed. **The filing fee is nonrefundable.**

Elec. § 8105(b)

If the candidate's pro-rated fee has not be calculated by the Registrar of Voters office by the time the candidate comes to file the Declaration of Intention, candidates must leave a blank check payable to the Lake County Registrar of Voters with the notation "**Not to exceed \$2,323.99**", in the memo space of the check.

Judicial Candidate Name on Ballot

In any county in which only the incumbent has filed Nomination Papers for the office of Superior Court Judge, his or her name shall not appear on the ballot unless there is filed with the Registrar of Voter's office, within 10 days, after the final date for filing Nomination Papers for the office, a petition indicating that a write-in campaign will be conducted for the office and shall contain at least 100 signatures.

If a petition indicating that a write-in campaign will be conducted for the office at the general election, is filed with the elections official not less than 83 days before the general election, the name of the incumbent shall be placed on the general election ballot if it has not appeared on the direct primary election ballot.

If a non-incumbent candidate for the office of Superior Court Judge is the only candidate who filed Nomination Papers, his or her name will appear on the ballot.

Elec. § 8203

Nomination Papers and Declaration of Candidacy

Nomination Papers and Declaration of Candidacy forms for all offices may be obtained from Registrar of Voters office beginning **November 13, 2023** and filed no later than **5:00 p.m. on December 8, 2023**. No person shall be considered a qualified candidate for any office unless that person has filed a Declaration of Candidacy and Nomination signatures. Elec. §§ 333, 8020, 8040, 8041, 8061-8064, 8100, 8105, 8106

The Declaration of Candidacy must be executed in the office of the election official unless the candidate, in a written statement, signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such a written statement shall state that the candidate is aware that the Declaration of Candidacy must be properly executed and delivered no later than 5:00 p.m. on the final day of filing. Elec. §§ 8020, 8028(b), 8040, 8100, 8105

The filing fees for all candidates, excluding judicial candidates, shall be paid at the time Nomination Papers are issued. Judicial candidates are required to pay the filing fee at the time the Declaration of Intention is filed. **All filing fees are nonrefundable.**

All signatures appearing on the Petition-in-Lieu of Filing Fee shall be counted towards the number of voters required to sign a Nomination Paper. If the candidate's Petition-in-Lieu of Filing Fee contains the requisite number of valid signatures required for his/her Nomination Papers, the Registrar of Voters shall not require the candidate to circulate Nomination Papers. Elec. §§ 8105, 8106

Candidates who submit Petitions-in-Lieu that do not contain the requisite number of signatures for the Nomination Papers are still entitled to file Nomination Papers during the Nomination period provided the Filing Fee has been paid. Elec. §§ 8061, 8106

If the candidate's pro-rated fee has not be calculated by the Registrar of Voters office by the time the candidate comes to file the Declaration of Candidacy and obtain Nomination Papers, candidates must leave a blank check payable to the Lake County Registrar of Voters with the notation "**Not to exceed \$[Filing Fee]**", in the memo space of the check.

NOTE: Information regarding **Signers** and the **Affidavit of Circulator** can be found on page 14.

Extension of Declaration of Candidacy and Nomination Period

Notwithstanding Section 8020 or any other provision of the law, if Nomination Documents for an incumbent officer of a county are not delivered by 5:00 p.m. on the 88th day before the Presidential Primary Election, any person other than the person who was the incumbent on the 88th day shall have until 5:00 p.m. on the 83rd day before the election to file the documents for that office. **If there is no incumbent there is no extension.** Elec. § 8024

Nomination Extension Provision for Judges

An additional 5-calendar day extension period, for any person other than the incumbent, shall be allowed for the filing of Nomination Papers due to the two circumstances listed below:

1. If an incumbent of a judicial office dies on or before the last day prescribed for the filing of Nomination Papers, or
2. If an incumbent of a judicial office files a Declaration of Intention, but for any reason fails to file his or her Nomination Papers by the last day prescribed for the filing of the papers. Elec. § 8204

Withdrawal of Candidacy

No candidate whose Declaration of Candidacy has been filed for any primary election may withdraw as a candidate at the primary election. Elec. § 8801

BALLOT NAME

Guidelines for how a candidate's name may appear on the ballot include:

- ★ Full legal name; first, middle, and last or first initial only and last name.
- ★ A familiar short version of the candidate's name such as, "Bill" for "William" or "Sue" for "Susan", may be used in place of the first name without the use of quotation marks.
- ★ A nickname may be included with the first and last name but must be a parentheses () or quotation marks " ".
- ★ No titles or degrees are permitted in the ballot name.
- ★ Name changes can only appear on the ballot within one year of any election if the change was made by marriage or court order.

Elec. §§ 13104, 13106

BALLOT ORDER OF CANDIDATES

The ballot order of a candidate depends upon the contest for which the person is a candidate and will be determined by one of two methods: (1) A random draw conducted by the Secretary of State or the County; or (2) A rotation determined pursuant to Elections Code § 13111.

The Secretary of State shall conduct a drawing of the letters of the alphabet, the result of which shall be known as a randomized alphabet.

Elec. § 13112

The procedure shall be as follows: Each letter of the alphabet shall be written on a separate slip of paper, each of which will be folded and inserted into a capsule. Each capsule shall be opaque and of uniform weight, color, size, shape, and texture. The capsules shall be placed in a container, which shall be shaken vigorously to mix them thoroughly. The container then shall be opened, and the capsules removed at random one at a time. As each is removed, it shall be opened and the letter on the slip of paper read aloud and written down.

The date of the drawing for the Presidential Primary Election will be December 14, 2023, at 11 AM.

Elec. § 13112

ELECTED OR NOMINATED

Any candidate for a nonpartisan office who at a primary election receives votes on a majority of all the ballots cast for candidates for that office shall be elected to that office. Where a candidate has been elected to a nonpartisan office at the primary election that office shall not appear on the ballot at the ensuing general election, notwithstanding the death, resignation, or other disqualification of the candidate at a time after the primary election.

Elec. § 8140

If no candidate has been elected to a nonpartisan office pursuant to Section 8140, then candidates for that office at the ensuing general election shall be the candidates not elected at the primary election who received the highest and second-highest numbers of votes for that office.

Elec. § 8141

BALLOT DESIGNATION

Elec. §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711-20179

All qualified candidates shall have their name listed on the ballot. A ballot designation will appear immediately below the name if the candidate chooses to have one. The ballot designation provides the voter with a brief description of your Principal Profession, Vocation or Occupation.

Each candidate who submits a ballot designation **shall file a Ballot Designation Worksheet** that supports the use of that ballot designation by the candidate.

The Ballot Designation Worksheet shall be filed with the Registrar of Voters at the same time that the candidate files their Declaration of Candidacy.

If a candidate fails to file a Ballot Designation Worksheet, no designation shall appear under the candidate's name on the ballot.

The Ballot Designation Worksheet **must be completed**, or it will not be accepted. **Do not leave any response spaces blank**. If the information requested is not applicable, please write "n/a" in the space provided, otherwise the information must be provided. **Once filed, this worksheet will be a public document.**

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/")].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

On the Ballot Designation Worksheet, describe why you believe you are entitled to use the proposed ballot designation. If your proposed ballot designation contains one or more slashes ("/") separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO. Attach any documents or exhibits that you believe support your proposed ballot designation. (Note: It is not necessary to provide copies of Certificates of Election if you are currently a seated member for a voter-nominated office). If using the title of an elective office, attach a copy of your certificate of election or appointment. Any supporting documents will not be returned to you. Do not submit originals.

It is your responsibility to justify your proposed ballot designation and to provide all requested details.

If your proposed ballot designation includes the word “volunteer,” indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do, and the approximate amount of time involved. You may only use the ballot designation “community volunteer” if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency, or an educational institution. You may not use “community volunteer” together with another designation.

No Ballot Designation given by a candidate shall be changed by the candidate after the final date for filing Nomination Documents. Except as specifically requested by the elections official or mandated by the court to change an unacceptable designation.

Rejected Ballot Designations:

If, upon checking the Nomination Documents and the ballot designation worksheet described in Elections Code Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate’s ballot designation worksheet.

The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official.

In the event the candidate fails to provide a designation that complies with subdivision (a) within the three-day period specified in paragraph (1), no designation shall appear after the candidate’s name.

CANIDDATE STATEMENT OF QUALIFICATIONS

Each candidate for nonpartisan elective office in any local agency, including any city, county, or school and special districts, has the option to prepare a Candidate's Statement of Qualifications. The statement may include the name, age and occupation of the candidate and a brief description, of no more than 200 words, of the candidate's education and qualifications expressed by the candidate in "**first person**". The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. Elec. § 13307(a)(1)

The statement shall be filed in the office of the elections official when the candidate's nomination papers are returned for filing. Elec. § 13307(a)(2)

Except provided in Section 13309, the statements may be withdrawn, but not changed during the period for filing Nomination Papers and until 5:00 p.m. of the next working day after the close of the Nomination period. Elec. § 13307(a)(3)

The elections official shall send to each voter a county voter information guide that contains the written statements of each candidate. The statement of each candidate shall be printed in type of uniform size and darkness with uniform size and spacing. Elec. § 13307(b)(1)

The elections official shall provide a Spanish translation to those candidates who wish to have one. Elec. § 13307(b)(2)

A Statement of Qualifications shall be limited to a recitation of the candidate's own personal background and qualifications and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character or activities. The elections official shall not cause to be printed or circulated any statement that the elections official determines is not so limited or that includes any reference prohibited by this Section. Elec. § 13308

The Registrar of Voters office does not edit the material submitted, please submit statements that have proper grammar and otherwise free of error. **Other than formatting requirements, your statement will be printed as filed.**

Confidentiality: Notwithstanding the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code), the statements filed pursuant to Section 13307 shall remain confidential until the expiration of the filing deadline. Elec. § 13311

Extension: A Nomination period may be extended until the 83rd day prior to the election because an incumbent, eligible to be elected, failed to file a Declaration of Candidacy. Candidates' Statements of Qualifications for an office that has been extended may be withdrawn by the next working day after the close of the extended Nomination period. **If there is no incumbent there is no extension.**

Elec. § 8204

Nomination Extension Provision for Judges

An additional 5-calendar day extension period, for any person other than the incumbent, may file a Candidate Statement of Qualification during the extension due to the two circumstances listed below:

1. If an incumbent of a judicial office dies on or before the last day prescribed for the filing of Nomination Papers, or
2. If an incumbent of a judicial office files a Declaration of Intention, but for any reason fails to file his or her Nomination Papers by the last day prescribed for the filing of the papers.

Elec. § 8204

Runoff candidates: Primary candidates who receive sufficient votes to advance to a runoff contest in the General Election may submit the same Candidate's Statement of Qualifications that was printed in the Primary Election Sample Ballot Booklet and Voter Information Guide; or they may file a new statement for use in General Election Sample Ballot and Voter Information Guide. In either case, the statement must be accompanied by full payment and a completed Agreement Form.

Elec. § 13307(a)(2)

Printing Deposit

The Registrar of Voters office may estimate the total cost of printing, handling, translating, mailing, and electronically distributing candidate's statements that are filed. Payment is required in advance for each candidate who files a statement.

Additionally, this office may bill candidates for additional actual expense or refund any excess paid during the final cost. In the event of underpayment, the candidate is to pay the balance of the cost incurred. In the event of overpayment, the Registrar of Voters shall refund the excess amount paid within 30 days of the election.

Elec. § 13307(d)

Elective Office	English Only	English & Spanish
Countywide Offices – Judge of the Superior Court Sheriff-Coroner	\$1,655.43	\$1,715.65
County Supervisor, District 1	\$589.68	\$735.65
County Supervisor, District 4	\$578.30	\$725.19
County Supervisor, District 5	\$610.64	\$754.92

Formatting & Word Counting Guidelines

The statement of each candidate will be printed in type of uniform size and darkness, and with uniform spacing. Elec. § 13307(3)(b)

The Candidate's Statement of Qualifications must be typewritten, double-spaced in block paragraph style.

No word may be printed in ALL CAPITALS, **bold text**, *italicized text*, or underlined text.

Do not use different font sizes.

Lists and enumerations will be wrapped as a single paragraph.

You may not use bullet points, stars, asterisks, or numbers that function as bullet points to offset the paragraphs.

Multiple single-sentence paragraphs that do not fit in the space will be wrapped. Indented text, if submitted, will be run together as a sentence.

The elections official is not responsible for the correct typesetting of Statements that must be reconfigured to comply with these guidelines. Elec. § 13307

A 200-word Statement must fit on one-quarter of a Sample Ballot and Voter Information Guide page. If your statement exceeds this limitation, the text formatting will be adjusted to fit in the space allowed. Check the statement carefully for errors in spelling, punctuation, and grammar before filing. Apart from text formatting, the candidate statement will be printed as submitted.

The 200-word limit set by Elections Code Section 13307 is strictly observed. If the text exceeds the word limit, the candidate must delete or change enough words, or a sentence, to put the statement within the required word limit before the Statement is filed.

Elec § 9 – Counting of Words

(a) Counting of words, for purposes of this code, shall be as follows:

- (1) Punctuation is not counted.
- (2) Each word shall be counted as one word except as specified in this section.
- (3) All proper nouns, including geographical names, shall be considered as one word; for example, "City and County of San Francisco" shall be counted as one word.
- (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
- (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (6) Dates shall be counted as one word.
- (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one," shall be considered as a separate word or words. "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.
- (8) Telephone numbers shall be counted as one word.
- (9) Internet Web site addresses shall be counted as one word.

CAMPAIGN DISCLOSURE FORM DESCRIPTIONS

Campaign Disclosure Manual 2 – Information for Local Candidates, Superior Court Judges, Their Controlled Committees for Local Candidates

Form 501 – Candidate Intention Statement

- Must be filed before any money is collected or spent from personal funds.
- New Form 501 required for each election.

Form 410 – Statement of Organization

- Required to form committee if candidate raises or spends more than \$2,000.
- Required to be filed if candidate files 470 supplements.
- Original Form 410 is mailed to Secretary of State within 10 days of qualifying.
- Copy of Form 410 shall be filed with local election office.
- Pay an annual fee of \$50 by January 15 for as long as the committee is open.

Form 460 – Recipient Committee Campaign Statement Long Form

- Required to be filed by any candidate that has filed a Form 410.
- Required to be filed at all filing periods prior to, during, and after an election.
- Termination statement and Termination Form 410 required to close committee.

Form 470 – Officeholder and Candidate Campaign Statement Short Form

- Required to be filed by any candidate that spends or receives less than \$2,000 in a calendar year.
- Payments from the candidate's personal funds do not count towards the \$2,000 threshold.

Form 470 Supplement

- Required to be filed if candidate filed Form 470 but later exceeds the \$2,000 threshold.
- Required to be provided to all other candidates for the same office.

Form 496 – 24-hour/10 day Independent Expenditure Report

- Independent expenditures that total in the aggregate \$1000 made in the 90 days before and up to the day of the election.
- Required to be filed within 24 hours.

Form 497 – 24-hour/10 day Contribution Report.

- Contributions that total in the aggregate \$1000 or more in the 90 days before and up to the day of the election.
- Required to be filed within 24 hours.

To view more information about these forms and deadlines, please visit www.FPPC.ca.gov.

STATEMENT OF ECONOMIC INTERESTS – FORM 700

Every candidate for an office specified in Government Code Section 87200, other than a justice of an Appellate Court or the Supreme Court, shall file no later than the final filing date of a Declaration of Candidacy, a Statement of Economic Interests (Form 700) with the county elections official, disclosing his or her investments, interests in real property and any source of income received during the immediately preceding 12 months pursuant to the requirements of the Political Reform Act of 1974, as amended.

The Statement shall not be required if the candidate has filed, within 60 days prior to the filing of his/her Declaration of Candidacy, a Statement for the same jurisdiction pursuant to Government Code Sections 87202 or 87203. Gov. § 87201

Candidate Statement of Economic Interests (Form 700) is to be completed and returned to the Registrar of Voters office no later than the deadline to file a Declaration of Candidacy.

For technical questions regarding completion of the Form 700, please contact:

Fair Political Practices Commission
1-866-275-3772
advice@fppc.ca.gov
www.fppc.ca.gov

CODE OF FAIR CAMPAIGN PRACTICES

At the time an individual is issued a Declaration of Candidacy, Nomination Papers or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the Code of Fair Campaign Practices and a copy of the provisions of Chapter 5 of Division 20 of the Elections Code. The elections official shall inform each candidate for public office that subscription to the Code is voluntary. Elec. § 20440

In the case of a committee making an independent expenditure as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of the provisions of Chapter 5 of Division 20 of the Elections Code to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial Campaign Statement on behalf of the committee. Elec. § 20440

The Registrar of Voters shall accept at all times prior to the Election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the Election. Elec. 20442

Every code subscribed to by a candidate for public office pursuant to Chapter 6 of Division 20 of the Elections Code is a public record open for public inspection. Elec. § 20443

In no event shall a candidate for public office be required to subscribe to or endorse the Code. Elec. § 20444

WRITE-IN CANDIDATES

A voter who did not file a Declaration of Candidacy and fulfill their Nomination requirements to place their name on the ballot may run for office as a write-in candidate.

Voters who desire to be a write-in candidate and have their name as written on the ballot on an election counted for a particular office shall file:

- ★ a statement of write-in candidacy,
- ★ a declaration that they are a write-in candidate,
- ★ a statement that the candidate meets the statutory and constitutional requirements for that office and,
- ★ the requisite number of signatures on the Nomination Papers. Elec. § 8600

The Statement of Write-in Candidacy form and Nomination Papers shall be available from the Registrar of Voters' office beginning on the 57th day before the Election (January 8, 2023) and shall be delivered to the county elections official of the county in which the signers reside no later than the 14th day before the Election (February 20, 2024) by 5:00 p.m. Elec. § 8601

Signers of Nomination Papers for write-in candidates shall be voters in the district or political subdivision in which the candidate is to be voted on. Elec. § 8603

The write-in candidate may appoint persons to circulate the Nomination Papers. Circulators must be 18 years or older. Elec. §§ 102, 8066

No fee or charge shall be required of a write-in candidate. Elec. § 8604

A person may not be a write-in candidate at the general election for a voter-nominated office. Elec. § 8606

POLITICAL ADVERTISING REQUIREMENTS

Any paid political advertisement which refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point Roman type, whichever is larger, the words "Paid Political Advertisement." The words shall be set apart from any other printed matter.

As used in this section, "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office.

Elec. § 20008

Simulated Ballot Requirements

Every simulated ballot or simulated sample ballot shall bear on each surface or page thereof, in type or lettering at least half as large as the type of lettering of the statement or words or in 10-point Roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

NOTICE TO VOTERS (Required by Law)

This is not an official ballot or an official county voter information guide prepared by the county elections official or the Secretary of State.

This is an unofficial, marked ballot prepared by _____ (insert name and address of the person or organization responsible for preparation thereof).

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

No simulated ballot or simulated county voter information guide shall bear any official seal or the insignia of a public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.

The Superior Court, in any case brought before it by a registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof.

Elec. § 20009

TEMPORARY POLITICAL SIGNS

CALIFORNIA DEPARTMENT OF TRANSPORTATION – OUTDOOR ADVERTISING

[Section 5405.3 of the State Outdoor Advertising Act](#) exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

1. Encourages a particular vote in a scheduled election.
2. Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
3. Is no larger than 32 square feet.
4. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign.

A completed [Statement of Responsibility \(PDF\)](#) must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
PO Box 942874, MS-36
Sacramento, CA 94274

Temporary Political Signs shall not be placed within the right-of-way of any highway, or within 660 feet of the edge of and visible from the right-of-way of a classified "Landscaped freeway."

COUNTY OF LAKE REGULATIONS FOR SIGNS

Please refer to Article 45.23(x) of the County of Lake Regulations for Signs (Ord. No. 225, 9/1/1994) for regulations for temporary political signs.

The following special purpose signs are permitted uses in all zoning districts, except as provided for in Section 45.23:

45.23(x) - Temporary political signs, subject to the following conditions:

1. No political signs shall be erected earlier than ninety (90) days prior to the election in which the candidate or measure will be voted upon.
2. All political signs shall be removed within ten (10) days of the close of the campaign. Signs on behalf of a political candidate who is successful in the Primary Election may be retained for the General Election.
3. The maintenance and removal of political signs is the responsibility of the candidate or sponsor.

Lake County Zoning Ordinance can be found at the following link:

<http://www.lakecountycalifornia.gov/Assets/Departments/CDD/ZoningOrd/Zoning+Article+45.pdf>

CITY REGULATIONS FOR SIGNS

To place signs within city limits (Clearlake or Lakeport) contact the appropriate City Clerk office for the regulations regarding political signs.

POLL WATCHER RIGHTS AND RESPONSIBILITIES

Provided rules that observers must be aware of and follow:

Observers are responsible for:

- Checking in at each site, whether polling place or central counting site.
- Wearing an identification badge.
- Maintaining a professional manner while observing the election process.
- Ensuring they do not interfere with the election process.
- Following established county observation rules/policies.
- Being courteous to poll workers and election officials. Speak to them only when it is convenient and does not interfere with the conduct of the election.

Observers may:

- Observe the proceedings at the polls, including the opening and closing procedures.
- Obtain information from the precinct index that is posted near the entrance.
- Make notes and watch election procedures.
- View election-related activities at the central counting site on Election Day.
- View the canvass of the vote activities following the election.
- View vote-by-mail and provisional ballot processing.
- Ask questions of poll workers or voters at the polls as long as they do not interfere with the conduct of any part of the voting process.
- Ask questions of supervisors at the central counting site as long as they do not interfere with the conduct of the election procedures.

Observers may not:

- Interfere, in the judgment of the elections official, with the conduct of the election.
- Physically handle any voting materials or equipment.
- Move or rearrange tables, chairs, or voting booths at the polling place or central counting facility
- Sit at the official worktables or view confidential voter information on any computer terminal or document.
- Communicate with voters within 100 feet of the entrance to, or inside of, a polling place, a vote center, an elections official's office, or a satellite location, regarding the casting of a vote, or speak to a voter regarding his or her qualifications to vote.
- Display any election material or wear campaign badges, buttons or apparel.
- Wear the uniform of a peace officer, a private guard, or security personnel.
- Use the telephones, computers or other polling place facilities at polling places or the central counting site.
- Talk to or attempt to stop the central counting site workers while they are processing ballots.
- Make physical contact with election personnel.
- Eat or drink in the polls or the central counting site.
- Assist in operations at any polling place or the central counting site.
- Prevent other observers from observing materials or a process.
- Enter secure areas without the express permission of the elections official.

Observers at Tabulation Locations:

- Allowances for the space and personal disinfection needs of the observers as work areas are setup.
- Anticipate and plan for a greater number of requests to observe the mail process in-person.

Observers at Voting Locations:

- Provide poll workers detailed guidance ahead of time on how they should manage observations at their site.
- Assess how many observers can be safely accommodated at each site.
- Prepare and provide simple messages for poll workers to use if more observers seek entry than permitted or refuse to comply with health guidelines.

ELECTIONEERING

“Electioneering” is defined in Elections Code section 319.5 as “the visible display or audible dissemination of information that advocates for or against any candidate or measure on the ballot” within 100 feet of either of the following:

- the entrance to a building that contains a polling place as defined by Section 338.5, an elections official’s office, or a satellite location specified in Section 3018, or
- an outdoor site, including a curbside voting area, at which a voter may cast or drop off a ballot.

Prohibited materials, information, or activity includes, but is not limited to:

- a display of a candidate’s name, likeness, or logo.
- a display of a ballot measure’s number, title, subject, or logo.
- buttons, hats, pencils, pens, shirts, signs, or stickers containing information about a candidate or measure on the ballot.
- any audible broadcasting of information about a candidate or measure on the ballot.
- obstructing access to, loitering near, or disseminating visible or audible electioneering information at vote-by-mail ballot drop boxes.

The Elections Code also provides penal provisions for anyone who engages in electioneering or activities related to the corruption of the voting process.

Elections Code section 18370 provides:

A person shall not, on Election Day, or at any time that a voter may be casting a ballot, do any of the following:

- circulate an initiative, referendum, recall, or nomination petition or any other petition
- solicit a vote or speak to a voter on the subject of marking the voter’s ballot
- place a sign relating to voters’ qualifications or speak to a voter on the subject of the voter’s qualifications except as provided in Section 14240
- do any electioneering as defined by Section 319.5

within 100 feet of either of the following:

- the entrance to a building that contains a polling place as defined by Section 338.5, an elections official’s office, or a satellite location specified in Section 3018, or
- an outdoor site, including a curbside voting area, at which a voter may cast or drop off a ballot.

A person shall not, on Election Day, or at any time that a voter may be casting a ballot, do any of the following within the immediate vicinity of a voter in line to cast a ballot or drop off a ballot:

- solicit a vote.
- speak to a voter about marking the voter’s ballot.
- disseminate visible or audible electioneering information.

Any person who violates any of the provisions of Section 18370 is guilty of a misdemeanor.

Additionally, Elections Code section 18541 provides:

A person shall not, with the intent of dissuading another person from voting, do any of the following:

- solicit a vote or speak to a voter on the subject of marking his or her ballot
- place a sign relating to voters' qualifications or speak to a voter on the subject of the voter's qualifications except as provided in Section 14240
- photograph, video record, or otherwise record a voter entering or exiting a polling place
- obstruct ingress, egress, or parking within 100 feet of either of the following:
 - the entrance to a building that contains a polling place as defined by Section 338.5, an elections official's office, or a satellite location specified in Section 3018, or
 - an outdoor site, including a curbside voting area, at which a voter may cast or drop off a ballot. A person shall not, with the intent of dissuading another person from voting, do any of the following within the immediate vicinity of a voter in line to cast a ballot or drop off a ballot:
 - solicit a vote.
 - speak to a voter about marking the voter's ballot.
 - disseminate visible or audible electioneering information.

Any violation of Section 18541 is punishable by imprisonment in a county jail for not more than 12 months, or in the state prison. Any person who conspires to violate this section is guilty of a felony.

Exit Polling

The Secretary of State and Attorney General have reviewed the Electioneering provisions and have determined that these provisions do not apply to the Press and Media conducting "Exit Polls." However, no one may interfere with the conduct of the election. Therefore, news media have been advised to remain at least 25 feet from the entrance to the polls. The media may take pictures or run a television camera inside the polling place providing they respect the voters' privacy and do not interfere with voting. They may not speak to voters regarding how they are voting within 25 feet of the entrance to the polling place.

Prohibition of Electioneering

VIOLATIONS CAN LEAD TO FINES AND/OR IMPRISONMENT.

WHERE:

- Within the immediate vicinity of a person in line to cast their ballot or within 100 feet of the entrance of a polling place, curbside voting or drop box the following activities are prohibited.

WHAT ACTIVITIES ARE PROHIBITED:

- DO NOT ask a person to vote for or against any candidate or ballot measure.
- DO NOT display a candidate's name, image, or logo.
- DO NOT block access to or loiter near any ballot drop boxes.
- DO NOT provide any material or audible information for or against any candidate or ballot measure near any polling place, vote center, or ballot drop box.
- DO NOT circulate any petitions, including for initiatives, referenda, recall, or candidate nominations.
- DO NOT distribute, display, or wear any clothing (hats, shirts, signs, buttons, stickers) that include a candidate's name, image, logo, and/or support or oppose any candidate or ballot measure.
- DO NOT display information or speak to a voter about the voter's eligibility to vote.

The electioneering prohibitions summarized above are set forth in Article 7 of Chapter 4 of Division 18 of the California Elections Code.

Corruption of the Voting Process

VIOLATIONS SUBJECT TO FINE AND/OR IMPRISONMENT.

WHAT ACTIVITIES ARE PROHIBITED:

- DO NOT commit or attempt to commit election fraud.
- DO NOT provide any sort of compensation or bribery to, in any fashion or by any means induce or attempt to induce, a person to vote or refrain from voting.
- DO NOT illegally vote.
- DO NOT attempt to vote or aid another to vote when not entitled to vote.
- DO NOT engage in electioneering; photograph or record a voter entering or exiting a polling place; or obstruct ingress, egress, or parking.
- DO NOT challenge a person's right to vote or prevent voters from voting; delay the process of voting; or fraudulently advise any person that he or she is not eligible to vote or is not registered to vote.
- DO NOT attempt to ascertain how a voter voted their ballot.
- DO NOT possess or arrange for someone to possess a firearm in the immediate vicinity of a polling place, with some exceptions.
- DO NOT appear or arrange for someone to appear in the uniform of a peace officer, guard, or security personnel in the immediate vicinity of a polling place, with some exceptions.
- DO NOT tamper or interfere with any component of a voting system.
- DO NOT forge, counterfeit, or tamper with the returns of an election.
- DO NOT alter the returns of an election.
- DO NOT tamper with, destroy, or alter any polling list, official ballot, or ballot container.
- DO NOT display any unofficial ballot collection container that may deceive a voter into believing it is an official collection box.
- DO NOT tamper or interfere with copy of the results of votes cast.
- DO NOT coerce or deceive a person who cannot read or an elder into voting for or against a candidate or measure contrary to their intent.
- DO NOT act as an election officer when you are not one.

EMPLOYERS cannot require or ask their employee to bring their vote by mail ballot to work or ask their employee to vote their ballot at work. At the time of payment of salary or wages, employers cannot enclose materials that attempt to influence the political opinions or actions of their employee.

PRECINCT BOARD MEMBERS cannot attempt to determine how a voter voted their ballot or, if that information is discovered, disclose how a voter voted their ballot.

The prohibitions on activity related to corruption of the voting process summarized above are set forth in Chapter 6 of Division 18 of the California Elections Code.

Voter Intimidation

Election observers are welcome to observe in-person voting and other activities and their presence is authorized by law. Those who avail themselves of observation activities must, however, not engage in any prohibited activity.

Voter intimidation is illegal and is a serious offense. It is a felony if any person “makes use of or threatens to make use of any force, violence, or tactic of coercion or intimidation” to compel any other person to vote or refrain from voting, refrain from voting for any particular person or measure at any election; or because any person voted or refrained from voting at any election or voted or refrained from voting for any particular person or measure. Elec. § 18540.

While such acts of voter intimidation may happen in and around a polling location (immediate vicinity), they may occur anywhere.

Such acts may include, for example:

- Blocking access to voting locations
- Threatening criminal action against voters
- Presenting false information about voter eligibility requirements, including criminal consequences for voting (e.g., credit card debt, arrest warrant checks, etc.)
- Harassing or threatening behavior, including aggressive questioning of voters based on a person’s race, gender identity, or aggressively questioning voters about their citizenship, criminal record, or other qualifications to vote
- Challenging voters’ right to vote
- Presenting false information to voters about the voting process and requirements, including the ability to speak English, or the need to present certain types of photo identification
- Assault, battery, threats of violence, brandishing of weapon.

It is a felony for any person to possess a firearm at a voting location or in the immediate vicinity of a voting location. Similarly, it is illegal for any uniformed peace officer, private guard, or security personnel or any person who is wearing a uniform of a peace officer, guard, or security personnel from being stationed at or in the immediate vicinity of a voting location. (Elec. Code, § 18544.) Additionally, it is also a felony for any person or entity to hire or arrange for the prohibited activity in Elections Code section 18544. Elec. § 18545.

These prohibitions do not in any way prevent a law enforcement officer or an unarmed, uniformed security guard from voting. Please note the minor, but important exceptions specified in Elections Code sections 18544(b) and 18545.

Shirts, hats, or other displays that indicate a person is with “Election Security” or “Ballot Security” or apparel or accessories with any semblance of a logo or display that might be confused with any private guard or security company or government agency are prohibited. This includes observers and anyone who is not there to vote.

ELECTION NIGHT RESULTS

All official ballots are tabulated in the office of the Registrar of Voters, located at 325 N Forbes St, Lakeport CA 95453. The semifinal official canvass shall commence immediately upon the close of the polls on Election Day.

Elec. § 15150

Unofficial results are provided in the form of hard copy reports that are available throughout the night in the Registrar of Voters office. Unofficial results are also posted on our website <https://www.lakecountyca.gov/818/Registrar-of-Voters> as they become available.

Initial results are released after the polls close at 8:00 p.m. on Election night and continues uninterrupted until the last precinct is counted and reported to the Secretary of State. Results are also available by phone at (707)263-2372 or toll free at (888)235-6730.

Results on election night are UNOFFICIAL and are not provided in a precinct-by-precinct format. Vote counts are not official until the completion of the Official Canvass.

OFFICIAL CANVASS

The Official Canvass is open to the public commencing on Wednesday, March 6th and will continue daily, for no less than 6 hours per day, until completed. The Registrar of Voters staff must complete the Official Canvass no later than the 30th day after the election.

Elec. §§ 15302, 15372

By law, the activities undertaken during the Official Canvass include:

1. Processing and counting any valid vote-by-mail and provisional ballots not included in the semifinal official canvass.
2. An inspection of all materials and supplies returned by poll workers.
3. A reconciliation of the number of signatures on the roster with the number of ballots recorded on the ballot statement.
4. A reconciliation of the number of ballots counted, spoiled, cancelled, or invalidated due to identifying marks or overvotes with the number of votes counted, including vote-by-mail and provisional ballots.
5. Counting any valid write-in votes.
6. Reproducing any damaged ballots, if necessary.
7. Conducting a hand count of the ballots cast in 1% of the precincts, chosen at random by the elections official.
8. Reporting final results to the Secretary of State, as required.

Upon completion of the Official Canvass, the Registrar of Voters shall produce a Certification of Results and Statement of Vote.

Elec. §§ 15374, 15375

PENAL PROVISIONS

(a) The Legislature finds and declares that the voters of California are entitled to accurate representations in materials that are directed to them in efforts to influence how they vote.

(b) No person shall publish or cause to be published, with intent to deceive, any campaign advertisement containing a signature that the person knows to be unauthorized.

(c) For purposes of this section, "campaign advertisement" means any communication directed to voters by means of a mass mailing as defined in Section 82041.5 of the Government Code, a paid television, radio, or newspaper advertisement, an outdoor advertisement, or any other printed matter, if the expenditures for that communication are required to be reported by Chapter 4 (commencing with Section 84100) of Title 9 of the Government Code.

(d) For purposes of this section, an authorization to use a signature shall be oral or written.

(e) Nothing in this section shall be construed to prohibit a person from publishing or causing to be published a reproduction of all or part of a document containing an actual or authorized signature, provided that the signature so reproduced shall not, with the intent to deceive, be incorporated into another document in a manner that falsely suggests that the person whose signature is reproduced has signed the other document.

(f) Any knowing or willful violation of this section is a public offense punishable by imprisonment in a county jail, or in [state prison], or by a fine not to exceed fifty thousand dollars (\$50,000), or by both that fine and imprisonment.

(g) As used in this section, "signature" means either of the following:

(1) A handwritten or mechanical signature, or a copy thereof.

(2) Any representation of a person's name, including, but not limited to, a printed or typewritten representation, that serves the same purpose as a handwritten or mechanical signature. Penal §115.1

Every person who subscribes to any Nomination Petition a fictitious name, or who intentionally subscribes thereto the name of another, or who causes another to subscribe such a name to such a petition, is guilty of a felony and is punishable by imprisonment [in the state prison] for sixteen months or two or three years. Elec. §18200

Any person who falsely makes or fraudulently defaces or destroys all or any part of a Nomination Paper is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment [in the state prison] for sixteen months or two or three years or by both that fine and imprisonment. Elec. §18201

Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any Nomination Paper or Declaration of Candidacy in his or her possession that is entitled to be filed under the provisions of this Code. Elec. §18202

Any person who files or submits for filing a Nomination Paper or Declaration of Candidacy knowing that it or any part of it has been made falsely is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment [in state prison] for sixteen months or two or three years or by both that fine and imprisonment. Elec. §18203

Any person who willfully suppresses all or any part of a Nomination Paper or Declaration of Candidacy either before or after filing is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment [in state prison] for sixteen months or two or three years or by both that fine and imprisonment.

Elec. §18204

A person shall not directly or through any other person advance, pay, solicit, or receive or cause to be advanced, paid, solicited, or received any money or other valuable consideration to or for the use of any person in order to induce a person not to become or to withdraw as a candidate for public office. Violation of this section shall be punishable by imprisonment [in state prison] for sixteen months or two or three years.

Elec. §18205

Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidate's statement, prepared pursuant to Section 11327 or 13307, with the intent to mislead the voters in connection with his or her campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1,000).

Elec. §18351

(a) A person shall not, on Election Day, or at any time that a voter may be casting a ballot, within the 100 foot limit specified in subdivision (b), do any of the following:

- (1) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- (2) Solicit a vote or speak to a voter on the subject of marking the voter's ballot.
- (3) Place a sign relating to voters' qualifications or speak to a voter on the subject of the voter's qualifications except as provided in Section 14240.
- (4) Do any electioneering as defined by Section 319.5.

(b) The activities described in subdivision (a) are prohibited within 100 feet of either the following:

- (1) The entrance to a building that contains a polling place as defined by Section 338.5, an elections official's office, or a satellite location specified in Section 3018.
- (2) An outdoor site, including a curbside voting area, at which a voter may cast or drop off a ballot.

(c) A person shall not, on Election Day, or at any time that a voter may be casting a ballot, do any of the following within the immediate vicinity of a voter in line to cast a ballot or drop off a ballot:

- (1) Solicit a vote.
- (2) Speak to a voter about marking the voter's ballot.
- (3) Disseminate visible or audible electioneering information.
- (d) Any person who violates any of the provisions of this section is guilty of a misdemeanor.

Elec. §18370

(a) No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of a vote-by-mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he/she knows the absentee voter is voting.

(b) Any person who knowingly violates this section is guilty of a misdemeanor.

Elec. §18371

A person shall not directly or through another person give, offer, or promise any office, place, or employment, or promise to procure or endeavor to procure any office, place, or employment to or for any voter, or to or for any other person, in order to induce that voter at any election to:

- (a) Refrain from voting.
- (b) Vote for any particular person.
- (c) Refrain from voting for any particular person.

A violation of any of the provisions of this section shall be punishable by imprisonment [in state prison] for 16 months or two or three years.

Elec. §18520

A person shall not directly or through any other person receive, agree, or contract for, before, during or after an election, any money, gift, loan, or other valuable consideration, office, place, or employment for himself or any other person because he or any other person:

- (a) Voted, agreed to vote, refrained from voting, or agreed to refrain from voting for any particular person or measure.
- (b) Remained away from the polls.
- (c) Refrained or agreed to refrain from voting.
- (d) Induced any other person to:
 - (1) Remain away from the polls.
 - (2) Refrain from voting.
 - (3) Vote or refrain from voting for any particular person or measure.

Any person violating this section is punishable by imprisonment [in state prison] for 16 months or two or three years.

Elec. §18521

Neither a person nor a controlled committee shall directly or through any other person or controlled committee pay, lend, or contribute, or offer or promise to pay, lend, or contribute, any money or other valuable consideration to or for any voter or to or for any other person to:

- (a) Induce any voter to:
 - (1) Refrain from voting at any election.
 - (2) Vote or refrain from voting for any particular person or measure.
 - (3) Remain away from the polls at an election.
- (b) Reward any voter for having:
 - (1) Refrained from voting.
 - (2) Voted for any particular person or measure.
 - (3) Refrained from voting for any particular person or measure.
 - (4) Remained away from the polls at an election.

Any person or candidate violating this section is punishable by imprisonment [in state prison] for 16 months or two or three years.

Elec. §18522

SERVICES TO CANDIDATES

Candidates and campaign committees may request voter registration information to assist their voter-outreach efforts. The Registrar of Voters will provide such information upon request and payment of applicable fees, but only to the limited extent allowed by California Elections Law. Candidates and committees may only use voter information for authorized purposes.

“Registration information obtained by any person from a source agency shall be used solely for election and governmental purposes.” CA Code of Regs. Title 2, Div. 7, Ch. 1, §19002

ORDERING INFORMATION:

Candidates are required to complete Lake County’s “Application for Voter Registration Information” form. Please be aware that we are required to request photo identification from every candidate. Anyone ordering or picking up information on behalf of a candidate will need to bring written and signed authorization from the candidate and will be required to provide photo identification.

Voter registration information requests typically take two to three business days to process. Please file your request with the Registrar of Voters office well in advance of the date the information is needed.

SPECIAL SERVICES OFFERED:

A printed Voter Street Index (voters listed by street address) or a printed Voter List (voters listed by name in alphabetical order) may be purchased by any candidate at a cost of \$0.50 per thousand names for the first two (2) copies prior to the Election. For additional printed copies, the cost is \$5 per thousand names plus a \$15 setup fee (\$20 minimum order).

Voter registration information is also available on electronic media at a cost of \$6.75 per thousand names plus \$20 setup fee (\$25 minimum order).

Voter history reports can help identify people who vote frequently or intermittently. A voter history report covering up to five (5) elections is \$25. Please specify the election date(s) or you will receive the five most recent elections. There is a \$100 charge for all voter history available on our system.

Mailing labels may be purchased by any candidate at a cost of \$30 per thousand labels plus a \$20 setup fee. The labels can be ordered either by household or for each registered voter residing within the candidate’s electoral jurisdiction.

Vote-by-Mail Voter Lists may be purchased at \$0.10 per page or in electronic format at a cost of \$100 plus \$20 setup fee.

For all electronic media/electronic formats a CD or Flash drive must be purchased from the Registrar of Voters office at the cost of \$4.00.

Prepayment is required of all services purchased. Please make checks payable to:
LAKE COUNTY REGISTRAR OF VOTERS

Applications can be obtained from our office or on our website at:
<https://www.lakecountyca.gov/818/Registrar-of-Voters>, select “Forms” from the menu, then select the “Application for Voter Information” link.

MAPS:

If you wish to purchase the official individual precinct or district maps, contact Lon in the Information Technology-GIS Department at (707) 263-2286.

VOTER REGISTRATION FORMS:

Candidates and/or committees wishing to distribute voter registration forms may obtain the forms from the Registrar of Voters office during regular office hours.

You may obtain the quantity of registration forms you deem necessary, upon availability. For any quantity of 50 or more, the individual requesting the forms must fill out an application for distribution and obtain "Guide to Registering Voters" from elections staff in the Registrar of Voters office. For quantities of 2,000 or more, the application of distribution form is transmitted to the Secretary of State's office.

Person or persons or organizations which distribute voter registration forms shall give a voter registration card to any person requesting it. Elec. §2158

For further information, please call (707) 263-2372.

IMPORTANT TELEPHONE NUMBERS/WEBSITES

Agency	Phone	Fax	email
Lake County Registrar of Voters www.lakecountyca.gov	(707)263-2372	(707)263-2742	elections@lakecountyca.gov
City of Clearlake Melissa Swanson, City Clerk clearlake.ca.us/	(707)994-8201 Ext 106	(707)995-2653	mwsanson@clearlake.ca.us
City of Lakeport Kelly Buendia, City Clerk www.cityoflakeport.com	(707)263-5615 Ext 101	(707)263-8584	admininfo@cityoflakeport.com
Secretary of State – Elections Division 1500 11 th Street, 5 th Floor Sacramento, CA 95814 www.sos.ca.gov	916-657-2166	916-653-3214	
Secretary of State – Political Reform Division	916-653-6224		
Fair Political Practices Commission 1102 Q Street, Suite 3000 Sacramento, CA 95811 www.fppc.ca.gov	866-275-3772 General Info: 916-322-5660 Advice: 866-275-3772 *1 Request Form 700: 866-275-3772 *2	916-322-0886	Political Reform Act Advice: advice@fppc.ca.gov Enforcement Complaint: complaint@fppc.ca.gov
Federal Election Commission 1050 First St NE Washington, DC 20463 www.fec.gov	800-424-9530		
State Franchise Tax Board www.ftb.ca.gov	800-338-0505		
Internal Revenue Service www.irs.gov	800-829-1040		
Attorney General California Department of Justice ATTN: Public Inquiry Unit PO Box 944255 Sacramento, CA 94244-2550 www.oag.ca.gov	800-952-5225	916-323-5341	